
Members Absent: None.

1. CALL TO ORDER: Ms. Stumbo called the meeting to order at 4:00 p.m.

2. MINUTES OF THE PREVIOUS MEETING: Motion by Jason to receive and file the minutes of the April 27, 2016 meeting as presented. Support by Doe. In favor: All. Opposed: None. (Motion carried.)

3. NEW BUSINESS:

A. Request to Approve – Paid Time Off Policy Update – John Hancock

Mr. Hancock advised the Board that the change to this policy is intended to assure that it is understood that the vacation time off policy will once again be pursuant to the Collective Bargaining Agreement. He indicated that it removes recently added language that allowed for same-day vacations.

Motion by Doe to approve the Paid Time Off Policy Update. Support by Ichesco. In favor: All. Opposed: None. (Motion carried.)

B. Request to Approve - YCUA Resolution No. 16-2 re: Retirement for LeRoy E. Humbarger – Jeff Castro

Motion by Jason to approve YCUA Resolution No. 16-2 re: Retirement for LeRoy E. Humbarger. Support by Doe.

Mr. Castro advised the Board that LeRoy Humbarger has been a heavy equipment operator for the Authority for 19 years and 11 months and has requested retirement as of April 30, 2016. He indicated that Mr. Humbarger has been a valuable member of the YCUA staff and this resolution is fitting at the time of his retirement.
In favor: All. Opposed: None. (Motion carried.)

C. **Request to Approve – Voluntary Resignation of Kimberly Robinson**

Jeff Castro

Motion by Jason to approve the Voluntary Resignation of Kimberly Robinson. Support by Ichesco.

Mr. Castro advised the Board that Ms. Robinson has been the Human Resources Director for YCUA since 2012. He indicated that her family is relocating, which has prompted her request for a voluntary resignation effective June 17, 2016. Mr. Castro explained that Ms. Robinson has done a fabulous job for YCUA and has been actively involved in the recruitment of her successor.

Ms. Stumbo commented that Ms. Robinson will be missed.

In favor: All. Opposed: None. (Motion carried.)

D. **Request to Approve – Authorization to Seek Bids re: 2016 Road Repairs Phase 2 (O & M Expense Account No. 902-161)**

Jeff Castro for Scott D. Westover (absent)

Motion by Doe to provide Authorization to Seek Bids re: 2016 Road Repairs Phase 2 (O & M Expense Account No. 902-161). Support by Ichesco.

Mr. Castro advised the Board that this project consists of the permanent restoration of pavement disturbed by YCUA excavations during water and sewer breaks. He indicated that the project will include locations excavated primarily between December 1, 2015 and May 31, 2016. Mr. Castro explained that RFPs will be issued in accordance with the Authority’s purchasing policy at the end of June or early July with anticipated presentation to the Board at the July meeting. He pointed out that, if approved, road work will take place from Labor Day through October.

In favor: All. Opposed: None. (Motion carried.)

E. **Request to Approve – Authorization to Seek Bids re: Incinerator Emission Testing and Relative Accuracy Test Audit (O & M Expense Account No. 550-815)**

Luther D. Blackburn


Mr. Blackburn advised the Board that this request is for the annual incinerator emissions testing but is slightly different this year in that there will be two mobilization efforts.
He indicated that, when the testing was done in December of last year, one of the detection parameters came back above the regulatory limit. Mr. Blackburn explained that this is an odd result in that it is non-detect above the regulatory limit. He pointed out that it is technically not a violation but, in a recent meeting with MDEQ air quality staff, it was recommended that the parameter be re-tested as soon as possible after the incinerator is re-started in order to avoid any type of violation.

Mr. Blackburn also explained that, as part of the initial mobilization effort, a relative accuracy test audit also needs be completed. He further advised that the incinerator has a device which measures the emissions of carbon monoxide and sulfur dioxide. Mr. Blackburn stated that, to adopt a new monitoring plan through the EPA, YCUA needs to do a parallel test to verify the quality control of that device. He acknowledged that this will provide more flexibility in operations and remove some of the limits that the Authority is struggling to meet on a daily basis.

Mr. Blackburn confirmed that this will be part of the first mobilization effort with the second effort involving all of the air pollutants listed in the regulation occurring in the latter part of the year.

He explained that the reasoning for combining both efforts into one bid is because, typically, one company will do all the tests and this will streamline the communication and avoid overlapping test plans especially in light of the new regulation.

Ms. Stumbo inquired as to whether multiple-year bids have ever been considered. Mr. Blackburn responded that this has not been considered and that he is not sure it would result in a lower cost. He added that there is a 90-day window for the multiple submittals that need to be received by MDEQ.

In favor: All. Opposed: None. (Motion carried.)

F. Request to Approve – Yeoman's Aspirator Repair in the Amount of $17,424 (O & M Expense Account No. 901-550) – Kevin G. Dupuis

Motion by Ichesco to approve the Yeoman's Aspirator Repair in the Amount of $17,424 (O & M Expense Account No. 901-550). Support by Doe.

Mr. Dupuis advised the Board that this aspirator, which injects air into the solids as a part of the solids blending system, is out of service. He indicated that the motor and impeller in the aspirator can be replaced for $17,424 or a new unit can be purchased for just under $30,000. Mr. Dupuis explained that both come with a one-year warranty but that the repair can be completed within five weeks compared to eight weeks to buy a new unit.
Mr. Doe inquired as to the typical lifespan of a new motor. Mr. Dupuis responded he is not sure but that four of these devices were installed in 2009 - 2010 and this was the first to fail. He added that this is a pretty good indication that the other three will fail in the near future as well.

In favor: All. Opposed: None. (Motion carried.)

G. Request to Approve - Server Upgrades / System Expansion in the Not-to-Exceed Amount of $65,538.70 (Restricted Funds Account No. 902-169) – Stewart Carroll

Motion by Ichesco to approve the Server Upgrades / System Expansion in the Not-to-Exceed Amount of $65,538.70 (Restricted Funds Account No. 902-169). Support by Jason.

Mr. Carroll advised the Board that the original quote of $65,538.70 included sales tax in the amount of $3,149.36, so the actual purchase amount is $62,302.34. He indicated that YCUA virtualized its server environment in 2010 and added an additional server in 2013. Mr. Carroll explained that those three servers contain all of the virtual servers. He pointed out that the oldest two servers have since gone out of warranty and are due for replacement. Mr. Carroll also explained that staff is requesting to replace them at this time due to the purchase of the Lucity software as part of the asset management project.

In favor: All. Opposed: None. (Motion carried.)

H. Fund Balance Report – Dwayne Harrigan

Informational only; no motion from the Board required.


Informational only; no motion from the Board required.


Mr. Castro directed the Board’s attention to the Usage Report – Consumption Report. He then proceeded to give a detailed report of the information contained in the report and answered questions from the Board.

Informational only; no motion from the Board required.

K. Attorney’s Report – Thomas E. Daniels

There was no Attorney’s Report for the month.

L. Environmental Report – Luther D. Blackburn

Mr. Blackburn advised the Board that two sanitary sewer overflows occurred in May. He indicated that the first occurred on May 5th at the intersection of Harris and Russell Streets. He indicated that about 100 gallons were released to a catch basin just north of the manhole that
backed up. Mr. Blackburn explained that staff did a great job of identifying that the sewage never left the outlet of the catch basin, so there was no impact to the environment.

He pointed out that, on May 11th, there was another sanitary sewer overflow associated with a 10-inch force main at the intersection of Superior and Huron River Drive in the City of Ypsilanti. Mr. Blackburn also explained that about 600 gallons of sewage were released into three different catch basins on the west side of the road. He further advised that the overflow did make it to the river and sampling conducted the next day documented some impact but nothing substantial downstream.

Ms. Stumbo inquired as to the status of the incinerator repairs. Mr. Blackburn responded that Midwest started on Monday. Mr. Dupuis advised that they are starting to remove the tuyeres and the catwalk. Ms. Stumbo inquired as to whether there is an anticipated completion date. Mr. Dupuis responded that it expected to be completed within two weeks.

Ms. Stumbo commented that she did not notice any odors despite the day’s heat and asked if staff is doing something different. Mr. Blackburn responded affirmatively and advised that staff began the lime slurry trial on Tuesday of last week. He indicated that there has been limited success with odor control and YCUA’s disposal privileges at Arbor Hill Landfill were rescinded due to significant odor issues. Mr. Blackburn explained that the lime slurry is better than what has been tried in the past but that it is likely that something more extravagant will be needed to get the consistent approval of Arbor Hills. He pointed out that they will require a very high quality product like Class A Biosolids, which is approved for cover along freeways and on landfills and for agricultural fertilization. Mr. Blackburn also explained that, to get to that level, a biosolids process is typically invested in as a primary method of disposal versus incineration.

M. Director’s Report - Jeff Castro

Mr. Castro advised the Board that, as a result of the Flint water crisis, the EPA has been working on a new lead and copper rule that is expected to be issued at the beginning of 2017. He indicated that he has been working with the larger regional water suppliers throughout the state as well as MDEQ, the EPA, and legislators, to develop a professional opinion on what would be a fair rule that would assure that the situation in Flint does not occur again. Mr. Castro explained that the focus is to make sure that all customers are aware of the type of service that they have.

Ms. Stumbo inquired as to how these changes will affect YCUA. He responded that the impact will be minimal and that, while the Authority has never experienced any level of lead or copper violation, even minor violations going forward would require reporting to the media within 48
hours. He pointed out that, currently, the recommendation to EPA is to push that back to seven days in order to make sure that all of the data is correct before setting off an unnecessary panic because of faulty data. Mr. Castro also explained that all lead and copper testing takes place in 13 homes that have been identified as having lead services from the water main to the property line, lead services to the property line to the house, or homes built between 1982 and 1988 that have lead-soldered copper services.

4. OLD BUSINESS: There was no Old Business for the month.

5. OTHER BUSINESS: There was no Other Business for the month.

6. STATEMENTS AND CHECKS: Motion by Ichesco to pay the bills in the amount of $2,775,038.10. Support by Doe. In favor: All. Opposed: None. (Motion carried.)

7. PUBLIC COMMENTS: Ms. Stumbo advised the Board that she received an email from a resident on Textile Road that complimented YCUA staff on their professionalism during the recent repairs there. She indicated that she is very proud and appreciative of the work that the Authority’s employees are doing and of YCUA’s reputation in the community. Mr. Castro interjected that the email addressed specifically the maintenance department and Service Center crews, who were working together on a water main and pump station repair. He indicated that area residents were given ample notice of the precautionary boil water advisory, which this resident was very pleased with.

8. ADJOURNMENT: Motion by Ichesco to adjourn the meeting at 4:27 p.m. Support by Jason. In favor: All. Opposed: None. (Motion carried.)

Respectfully submitted,

JON R. ICHESCO, Secretary - Treasurer
Minutes of a meeting of the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, Michigan, held in the Authority, on the 25th day of May 2016 at 4:00 o’clock p.m., prevailing Eastern Time.

PRESENT: Commissioners Brenda L. Stumbo, Jon R. Ichesco, Larry J. Doe, and Keith P. Jason.

ABSENT: Commissioners Michael Bodary.

The following preamble and resolution were offered by Commissioner Doe and supported by Commissioner Jason.

WHEREAS, LeRoy E. Humbarger, an employee of the Ypsilanti Community Utilities Authority, has completed nineteen (19) years and eleven (11) months of service to the Authority; and

WHEREAS, LeRoy E. Humbarger has requested retirement as of April 30, 2016.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of the Ypsilanti Community Utilities Authority commends LeRoy E. Humbarger for his accomplishments and years of service to the Authority and expresses its appreciation to him.

BE IT FURTHER RESOLVED THAT a suitably inscribed copy of this Resolution of Retirement be sent to LeRoy E. Humbarger as an expression of the Board’s sincere appreciation for his years of service and the desire to convey its best wishes for good health and happiness in his retirement.


NAYS: Commissioners None.

RESOLUTION DECLARED ADOPTED.

JON R. ICHESCO, Secretary - Treasurer
I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, State of Michigan, at a meeting held on the 25th day of May 2016 and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.

JON R. ICHESCO, Secretary - Treasurer