Minutes

YPSILANTI COMMUNITY UTILITIES AUTHORITY
BOARD OF COMMISSIONERS MEETING
Wednesday, December 20, 2017 – 4:00 p.m.
YCUA Administration Building
2777 State Road
Ypsilanti, MI 48198-9112

Members Absent: Michael Bodary.

1. CALL TO ORDER: Ms. Stumbo called the meeting to order at 4:00 p.m.

2. MINUTES OF THE PREVIOUS MEETING: Motion by Doe to receive and file the minutes of the November 15, 2017 meeting as presented. Support by Jason. In favor: All. Opposed: None. (Motion carried.)

3. NEW BUSINESS:

A. Request to Approve – OHM Engineering Proposal re: Bridge Road Pump Station Improvements in the Amount of $29,900 (Restricted Funds Account No. 902-398) – Scott D. Westover

Motion by Jason to approve OHM Engineering Proposal re: Bridge Road Pump Station Improvements in the Amount of $29,900 (Restricted Funds Account No. 902-398). Support by Doe.

Mr. Westover reminded the Board that they approved the solicitation of bids for this item back in October.

In favor: All. Opposed: None. (Motion carried.)

B. Request to Approve – Repair of Martz Road Pump No. 1 in the Amount of $21,805 (O & M Expense Account No. 555-815) – Stacey L. Reynolds

Motion by Doe to approve Repair of Martz Road Pump No. 1 in the Amount of $21,805 (O & M Expense Account No. 555-815). Support by Jason.
Mr. Reynolds advised the Board that this pump has broken down due to a bearing failure. He indicated that it the second such failure this year. Mr. Reynolds explained that the problem is caused by fluting due to reduced current in the VFD drive. He pointed out that the repair will consist of replacing the existing bearings with insulated bearings.

In favor: All. Opposed: None. (Motion carried.)

C. Request to Approve – Purchase of Neopost DS-90i Sorter / Folder Machine in the Amount of $23,247 (O & M Expense Account No. 901-575) – Dwayne Harrigan

Motion by Jason to approve the Purchase of Neopost DS-90i Sorter / Folder Machine in the Amount of $23,247 (O & M Expense Account No. 901-575). Support by Doe.

Mr. Harrigan advised the Board that the current sorter / inserter is about eight years old and staff is spending a lot of time on repairs and maintenance. He indicated that there have been a couple of occasions in the last several months when staff had to manually stuff envelopes because the machine was down. Mr. Harrigan explained that this unit is a significant upgrade from the existing machine with better technology and a longer life-expectancy.

Ms. Stumbo inquired as to how many customers have gone paperless. Mr. Harrigan responded that there are about 1,000 customers using electronic bills as well as about 2,000 customer that receive paper bills but who pay online. He pointed out that ACH is also very popular. Mr. Harrigan also explained that the new device’s software will allow staff to move forward with ideas such as email and text reminders.

In favor: All. Opposed: None. (Motion carried.)

D. Fund Balance Report – Dwayne Harrigan

Informational only; no motion from the Board required.


Informational only; no motion from the Board required.

F. Usage Report – Consumption Report – Jeff Castro

Informational only; no motion from the Board required.

G. Attorney’s Report – Thomas E. Daniels

There was no Attorney’s Report for the month.

H. Environmental Report – Sreedhar Mullapudi
There was no Environmental Report for the month.

I. Director’s Report - Jeff Castro

There was no Director’s Report for the month.

4. OLD BUSINESS: There was no Old Business for the month.

5. OTHER BUSINESS:

J. Request to Approve - YCUA Resolution No. 17-6 Approving Amendment No. 3 to Water Service Contract Between Great Lakes Water Authority and Ypsilanti Community Utilities Authority – Jeff Castro

Mr. Castro reminded the Board that negotiations have been ongoing with the Great Lakes Water Authority (GLWA) on its contract. He indicated that, in 2008, YCUA signed a 30-year water service agreement with GLWA that stipulates that the contract is to be re-opened every three to five years in order to re-evaluate peak hour, max day, and annual volumes.

Mr. Castro explained that these three factors determine the cost of YCUA’s water. He pointed out that the last re-opener was in 2012 and it is now time once again. Mr. Castro also explained that the amendment being presented to the Board only changes the existing contract with reference to Exhibits A and B. He further advised that the changes to Exhibit A involve schematics of the township and city as well as YCUA’s three meter pits. Mr. Castro stated that the changes to Exhibit B involve a reduction the peak hour from 24 MGD to 21 MGD, max day from 24 MGD to 21 MGD, and annual volume based on the Authority’s decreased demand over the last five years’ consumption. He acknowledged that this will have a positive impact on the rates that YCUA receives from GLWA because the Authority will no longer be charged for capacity it doesn’t need.

Mr. Castro confirmed that the overall impact will not be realized until the other 25 communities have completed their re-openers. He explained that there aren’t many other municipalities that can utilize storage like YCUA during peak flows, which he explained in more detail. Mr. Castro pointed out that he expects to see the outcome of these changes in February.

Ms. Stumbo inquired as to whether YCUA attorney Thomas E. Daniels has reviewed the amendment. Mr. Daniels responded affirmatively.

Motion by Doe to approve YCUA Resolution No. 17-6 Approving Amendment No. 3 to Water Service Contract Between Great Lakes Water Authority and Ypsilanti Community Utilities Authority. Support by Ichesco. In favor: All. Opposed: None. (Motion carried.)
6. **STATEMENTS AND CHECKS:** Motion by Ichesco to pay the current month’s bills in the amount of $3,050,041.84. Support by Doe. In favor: All. Opposed: None. (Motion carried.)

7. **PUBLIC COMMENTS:** There were no Public Comments for the month. Ms. Stumbo congratulated the YCUA family on a very good year. She indicated that it makes her proud to know how greatly respected the Authority’s employees are throughout the community. Ms. Stumbo thanked them for their efforts and wished them a Merry Christmas.

8. **CLOSED SESSION:** Ms. Stumbo recommended adjourning the open session and calling to order a closed session in order to discuss union negotiations. Motion by Doe to accept the recommendation for adjourning the open session and calling to order a closed session. Support by Jason. By roll call vote: Ayes: Brenda L. Stumbo, Jon R. Ichesco, Larry J. Doe, and Keith P. Jason. Nayes: None. (Motion carried)

(Board then met in closed session.)

9. **RETURN TO OPEN SESSION AND ADJOURNMENT:** Motion by Doe to approve the AFSCME contract changes for 2018 – 2021. Support by Ichesco. In favor: All. Opposed: None. (Motion carried.) Motion by Doe to adjourn the meeting at 5:38 p.m. Support by Ichesco. In favor: All. Opposed: None. (Motion carried.)

Respectfully submitted,

JON R. ICHESCO, Secretary - Treasurer
YCUA RESOLUTION NO. 17-6 APPROVING AMENDMENT NO. 3 TO WATER SERVICE CONTRACT BETWEEN GREAT LAKES WATER AUTHORITY AND YPSILANTI COMMUNITY UTILITIES AUTHORITY

Minutes of a meeting of the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, Michigan, held in the Authority, on the 20th December 2017 at 4:00 o’clock p.m., prevailing Eastern Time.

PRESENT: Commissioners Brenda L. Stumbo, Jon R. Ichesco, Larry J. Doe, and Keith P. Jason.

ABSENT: Commissioners Michael Bodary

The following preamble and resolution were offered by Commissioner Doe and supported by Commissioner Ichesco.

WHEREAS, the Ypsilanti Community Utilities Authority wishes to enter into Amendment No. 3 to the Water Service Contract with the Great Lakes Water Authority (“Attachment to the Resolution”)

NOW, THEREFORE, BE IT RESOLVED THAT the Attachment to the Resolution is hereby approved by the Board of Commissioners of the Ypsilanti Community Utilities Authority.


NAYS: Commissioners None.

RESOLUTION DECLARED ADOPTED.

JON R. ICHESCO, Secretary - Treasurer
I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, State of Michigan, at a meeting held on the 20th day of December 2017 and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.

JON R. ICHESCO, Secretary - Treasurer