Minutes

YPISLANTI COMMUNITY UTILITIES AUTHORITY
BOARD OF COMMISSIONERS MEETING
Wednesday, November 15, 2017 – 4:00 p.m.
YCUA Administration Building
2777 State Road
Ypsilanti, MI  48198-9112


Members Absent: None.

1. **CALL TO ORDER:** Ms. Stumbo called the meeting to order at 4:00 p.m.

2. **MINUTES OF THE PREVIOUS MEETING:** Motion by Doe to receive and file the minutes of the October 25, 2017 meeting as presented. Support by Bodary. In favor: All. Opposed: None. (Motion carried.)

3. **NEW BUSINESS:**

   A. **Request to Approve - ESRI Proposal re: GIS Software in the Amount of $75,000 (O & M Expense Account No. 590-815)** – Scott D. Westover

      Motion by Doe to approve ESRI Proposal re: GIS Software in the Amount of $75,000 (O & M Expense Account No. 590-815). Support by Bodary.

      Mr. Westover advised the Board that the proposal from ESRI is a renewal of YCUA’s GIS software license that was part of the SAW Grant three years ago. He indicated that there have been many advances made with this program since that time and this renews the Authority’s ability to expand its GIS over the next three years.

      Ms. Stumbo inquired as to whether Mr. Westover is YCUA’s GIS coordinator. Mr. Westover responded affirmatively and advised that he has spent a great deal of time getting accurate locations of sanitary manholes with the handheld GPS unit, some of which are accurate to within a foot or so and some are off by about 40 feet. He explained that he is currently about two-thirds of the way through the system.
In favor: All. Opposed: None. (Motion carried.)

**B. Request to Approve – Change Order No. 1 re: McGregor Effluent Pump Station Improvements in the Amount of $17,780 (SRF Project Account No. 902-172)** – Scott D. Westover

Motion by Bodary to approve Change Order No. 1 re: McGregor Effluent Pump Station Improvements in the Amount of $17,780 (SRF Project Account No. 902-172). Support by Ichesco. In favor: All. Opposed: None. (Motion carried.)

**C. Request to Approve – Purchase of Sand, Stone, and Cold Patch in the Amount of $77,017.50 (O & M Expense Account No. 560-806)** – Bob Fry

Motion by Bodary to approve the Purchase of Sand, Stone, and Cold Patch in the Amount of $77,017.50 (O & M Expense Account No. 560-806). Support by Ichesco.

Mr. Fry advised the Board that there were three bidders for this purchase with the low bid from Farmer Underwood. He indicated that YCUA is currently working with Farmer Underwood and staff feels that they meet the Authority’s needs.

In favor: All. Opposed: None. (Motion carried.)

D. **Fund Balance Report** – Dwayne Harrigan

Informational only; no motion from the Board required.

E. **Financial Report – Authority Net Assets** – Dwayne Harrigan

Informational only; no motion from the Board required.

F. **Usage Report – Consumption Report** – Jeff Castro

Informational only; no motion from the Board required.

G. **Attorney’s Report** – Thomas E. Daniels

There was no Attorney’s Report for the month.

H. **Environmental Report** – Sreedhar Mullapudi

There was no Environmental Report for the month.

Ms. Stumbo inquired as to how the odor control cleaning went. Mr. Mullapudi responded that it went well and there have been no onsite odor complaints since.

I. **Director’s Report** - Jeff Castro
Mr. Castro advised the Board that he and Dwayne Harrigan have been negotiating with Great Lakes Water Authority (GLWA) on YCUA’s five-year re-opener and the update of its peak hour / max day and annual volume flows. He indicated that YCUA is currently paying for a peak hour / max day capacity of 24.1 mgd that it isn’t using so it plans to decrease that parameter to about 20 or 21 mgd. Mr. Castro explained that this will definitely have a positive effect on YCUA’s rate for 2018 but the outcome will depend on other utilities that also have their five-year re-openers. He pointed out that he will know the results by February and will advise the Board at that time.

4. OLD BUSINESS: There was no Old Business for the month.

5. OTHER BUSINESS: There was no Other Business for the month.

6. STATEMENTS AND CHECKS: Motion by Ichesco to pay the current month’s bills in the amount of $2,768,755.41. Support by Doe. In favor: All. Opposed: None. (Motion carried.)

7. PUBLIC COMMENTS: There were no Public Comments for the month.

8. ADJOURNMENT: Motion by Doe to adjourn the meeting at 4:07 p.m. Support by Bodary. In favor: All. Opposed: None. (Motion carried.)

Respectfully submitted,

JON R. ICHESCO, Secretary - Treasurer