Members Present: Michael Bodary, Andrew Cameron, Larry J. Doe, and Keith P. Jason.

Members Absent: Brenda L. Stumbo.

1. CALL TO ORDER: Mr. Bodary called the meeting to order at 4:03 p.m.

2. MINUTES OF THE PREVIOUS MEETING: Motion by Doe to receive and file the minutes of the September 24, 2014 meeting as presented. Support by Cameron. In favor: All. Opposed: None. (Motion carried.)

3. NEW BUSINESS:

   A. Informational Item - Michigan Municipal League Liability and Property Pool Dividend Distribution – Judy Thomson Torosian

   Ms. Torosian advised the Board that this is the fourth year presenting a dividend distribution. She indicated that, this year, YCUA’s dividend is in the amount of $35,906. Ms. Torosian explained that, over the last four years, the total of YCUA’s dividends is $147,705. She pointed out that, at the September YCUA Board meeting, a 2015 dividend distribution was approved. Ms. Torosian thanked YCUA for its membership in the MML Liability and Property Pool.

   Informational only; no motion from the Board required.

   B. Request to Approve - Authorization to Seek Bids re: Olivine Sand (O & M Expense Account No. 901-550) – Luther D. Blackburn

   Mr. Blackburn advised the Board that olivine is for a special sand that is utilized in the reactor portion of the incinerator. He indicated that it is becoming more and more difficult to get because it is no longer mined in North America. Mr. Blackburn explained that IDI, the manufacturer of
the incinerator, needs to approve the sand before it is purchased and, as such, YCUA staff asked them to provide a list of preapproved suppliers. He pointed out that IDI provided a list of three suppliers, two that provide olivine sand and one that provides a very similar sand blend. Mr. Blackburn also explained that, with the Board’s approval, staff wishes to seek bids by invitation only among these three vendors.

Motion by Doe to provide Authorization to Seek Bids re: Olivine Sand (O & M Expense Account No. 901-550). Support by Cameron. In favor: All. Opposed: None. (Motion carried)

C. Request to Approve – Award of Contract re: Willow Run Wastewater Treatment Plant Demolition in the Amount of $653,000 with a Contingency of $65,300 for a Total Project Budget of $718,300 (Environmental Reserve Fund Account No. 902-392) – Scott D. Westover

Motion by Doe to approve the Award of Contract re: Willow Run Wastewater Treatment Plant Demolition in the Amount of $653,000 with a Contingency of $65,300 for a Total Project Budget of $718,300 (Environmental Reserve Fund Account No. 902-392). Support by Cameron.

Mr. Westover advised the Board that six bids were received from 13 potential bidders who attended the mandatory pre-bid meeting. He indicated that the low bidder was Adamo of Detroit, who did the Bridge Road demolition several years ago. Mr. Westover explained that staff is happy with the bid amount in comparison to RACER Trust’s contractor’s bid, which came in at over $1 million.

Mr. Doe inquired as to how much money is in the Environmental Reserve Fund. Dwayne Harrigan responded that there is about $1.9 million.

In favor: All. Opposed: None. (Motion carried)

D. Request to Approve – Authorization to Seek Construction Engineering Proposal from Tetra Tech re: Willow Run Wastewater Treatment Plant Demolition (Environmental Reserve Fund Account No. 902-392) – Scott D. Westover

Motion by Cameron to provide the Authorization to Seek Construction Engineering Proposal from Tetra Tech re: Willow Run Wastewater Treatment Plant Demolition (Environmental Reserve Fund Account No. 902-392). Support by Doe.

Mr. Westover advised the Board that Tetra Tech did the design engineering services for this project and, as such, it makes sense to move
forward with them administering the demolition phase engineering services.

Mr. Jason inquired as to whether it is common to involve two vendors in a demolition project. Mr. Westover responded affirmatively, indicating that, due to the wide scope of work, this is very similar to what you would see on a water main or plant improvement project.

In favor: All. Opposed: None. (Motion carried)

E. **Request to Approve – Award of Contract re: WWTP Incinerator SO2 Reduction in the Amount of $178,000 with a Contingency of $17,800 for a Total Project Budget of $195,800 (O & M Account No. 902-167)** – Scott D. Westover

Motion by Doe to approve Award of Contract re: WWTP Incinerator SO2 Reduction in the Amount of $178,000 with a Contingency of $17,800 for a Total Project Budget of $195,800 (O & M Account No. 902-167). Support by Cameron.

Mr. Westover advised the Board that three bids were received from six potential bidders who attended the mandatory pre-bid meeting. He indicated that the low, responsible bid was from John Darr Mechanical of Ann Arbor. Mr. Westover explained that staff’s cost opinion for this project was about $250,000.

In favor: All. Opposed: None. (Motion carried)

F. **Request to Approve - Authorization to Seek Construction Engineering Proposal from Tetra Tech re: WWTP Incinerator SO2 Reduction (O & M Account No. 902-167)** – Scott D. Westover

Motion by Doe to provide Authorization to Seek Construction Engineering Proposal from Tetra Tech re: WWTP Incinerator SO2 Reduction (O & M Account No. 902-167). Support by Cameron.

Mr. Westover advised the Board that Tetra Tech did the design engineering services for this project and, as such, it makes sense to move forward with them administering the construction phase engineering services.

In favor: All. Opposed: None. (Motion carried)

G. **Request to Approve - Award of Contract re: Incinerator Expansion Joint Removal in the Amount of $12,300 with a Contingency of $1,200 for a Total Project Budget of $13,500 (O & M Expense Account No. 901-550)** - Scott D. Westover
Motion by Doe to approve the Award of Contract re: Incinerator Expansion Joint Removal in the Amount of $12,300 with a Contingency of $1,200 for a Total Project Budget of $13,500 (O & M Expense Account No. 901-550). Support by Cameron.

Mr. Westover reminded the Board that bid was approved at the September Board meeting. He indicated that there has been some damage to a 55-inch diameter expansion joint on the incinerator, which requires assistance from an outside vendor to remove and reinstall the joint once it is repaired. Mr. Westover explained that this bid was targeted to five contractors with which the Authority has successfully worked in the past. He pointed out that three of them attended the mandatory pre-bid meeting and two submitted proposals. Mr. Westover also explained that the low bid is from J.F. Cavanaugh, who has done work on several projects at the Big Four pump stations, and that staff is very comfortable working with them again.

Mr. Bodary inquired whether the bids met with Mr. Westover’s expectations. Mr. Westover responded affirmatively.

In favor: All. Opposed: None. (Motion carried)

H. Request to Approve - Award of Contracts re: Incinerator Expansion Joint Repair to PEBCO in the Amount of $12,520 and Midwest Industrial Services in the Amount of $8,829 for a Total Project Budget of $21,349 (O & M Expense Account No. 901-550) - Scott D. Westover

Motion by Jason to approve the Award of Contracts re: Incinerator Expansion Joint Repair to PEBCO in the Amount of $12,520 and Midwest Industrial Services in the Amount of $8,829 for a Total Project Budget of $21,349 (O & M Expense Account No. 901-550). Support by Cameron.

Mr. Westover advised the Board that this request is related to the previous item for the removal and reinstallment of the incinerator expansion joint. He indicated that these quotes have been assembled since the damage was first discovered by Kevin Dupuis several months ago. Mr. Westover explained that there have been four quotes to repair and / or replace the metal portion and one quote for the removal and replacement of the mortar lining on the inside of the joint. He pointed out that staff is recommending the use of PEBCO of Clinton Township for the metal portion, which will save on freight cost and allow for the most timely repairs, and Midwest Industrial Services for the mortar lining portion, who has a successful track record working with YCUA.

In favor: All. Opposed: None. (Motion carried)
I. Request to Approve - Change Order No. 1 re: WWTP Retention Header and Septage Station Improvements in the Amount of $5,487.57 (SRF Project Account No. 902-158) - Scott D. Westover

Motion by Doe to approve Change Order No. 1 re: WWTP Retention Header and Septage Station Improvements in the Amount of $5,487.57 (SRF Project Account No. 902-158). Support by Jason.

Mr. Westover advised the Board that this change order reflects four items of additional work along with three credit items. He indicated that the net change is slightly over ½% of the original contract amount.

Mr. Bodary inquired as to whether this amount will be covered by the SRF. Mr. Westover responded affirmatively.

In favor: All. Opposed: None. (Motion carried)

J. Fund Balance Report – Dwayne Harrigan

Informational only; no motion from the Board required.


Informational only; no motion from the Board required.

L. Usage Report – Consumption Report – Jeff Castro

Mr. Castro directed the Board’s attention to the Consumption Report. He then proceeded to give a detailed report of the information contained in the report and answered questions from the Board.

Mr. Bodary inquired as to whether the 3.9% drop in September’s water sales will affect rates. Mr. Castro responded that it will not.

Informational only; no motion from the Board required.

M. Attorney’s Report – Thomas E. Daniels

There was no Attorney’s Report for the month.

N. Environmental Report – Luther D. Blackburn

There was no Environmental Report for the month.

O. Director’s Report - Jeff Castro

Mr. Castro thanked the maintenance department for temporarily welding the bellows on the incinerator, giving staff more time to figure out exactly how to proceed with the expansion joint removal and repair. He gave kudos to Mr. Dupuis and his staff for their efforts to that end.

Mr. Castro updated the Board on the Great Lakes Water Authority (GLWA), advising them that the Articles of Incorporation have been
created and will be adopted sometime in the next two weeks. He indicated that Macomb and Oakland counties have appointed their GLWA Board members and that the appointments by Wayne County, the Mayor of Detroit, and the Governor of Michigan are forthcoming. Mr. Castro explained that the creation of a new $4.5 million fund will take place in order to assist low-income water customers in Detroit and the contract communities. He pointed out that he will be attending two or three Detroit meetings this month along with Dwayne Harrigan, after which he hopes to have more information to present to the Board at the November meeting.

Informational only; no motion from the Board required.

4. OLD BUSINESS: There was no Old Business for the month.

5. OTHER BUSINESS: There was no Other Business for the month.

6. STATEMENTS AND CHECKS: Motion by Cameron to pay the bills in the amount of $3,158,315.05. Support by Doe. In favor: All. Opposed: None. (Motion carried)

7. PUBLIC COMMENTS: There were no Public Comments for the month.

8. ADJOURNMENT: Motion by Doe to adjourn the meeting at 4:24 p.m. Support by Cameron. In favor: All. Opposed: None. (Motion carried)

Respectfully submitted,

ANDREW CAMERON, Secretary – Treasurer