Members Present: J. Ray Scott, Mark Namatevs, Larry J. Doe, and Gregory A. Peoples.

Members Absent: Deedra Climer Bass.

1. CALL TO ORDER: Mr. Scott called the meeting to order at 9:04 a.m.

2. MINUTES OF THE PREVIOUS MEETINGS: Motion by Doe to receive and file the minutes of the July 26, 2011 meeting as presented. Support by Peoples. In favor: All. Opposed: None. (Motion carried.)

3. NEW BUSINESS:

A. Request to Approve – YCUA Resolution No. 11-6 re: Retirement for Gary Bondie – Larry R. Thomas

Mr. Thomas advised the Board that Mr. Bondie is a meter service technician II in the meter department and has requested retirement as of October 1, 2011. He indicated that Mr. Bondie has 28 years of service to the Authority. Mr. Thomas explained that this resolution commends and thanks him for his service to YCUA.

Mr. Thomas recommended approval of YCUA Resolution No. 11-6 re: Retirement for Gary Bondie.

Motion by Doe to approve YCUA Resolution No. 11-6 re: Retirement for Gary Bondie. Support by Peoples. In favor: All. Opposed: None. (Motion carried)


Mr. Thomas directed the Board’s attention to his memo regarding the 2011 incinerator emissions testing. He indicated that YCUA advertised for sealed bids for the emissions testing pursuant to the Authority’s purchasing policy. Mr. Thomas explained that, this year, YCUA was
required to perform arsenic, beryllium, cadmium, carbon monoxide, total chromium, dioxin, furans, hydrogen chloride, mercury, and total polychlorinated biophenols (PCBs) analyses. He pointed out that the Authority elected to add lead and sulfur dioxide to the list of pollutants that it will test for in order to compare YCUA’s results with the EPA’s newly promulgated Maximum Achievable Control Technology Standards.

Mr. Thomas also explained that the Authority also elected to perform testing of mercury and total polychlorinated biophenols (PCBs) upstream from the granulated carbon absorber.

He further advised that YCUA received seven bids with the low bid from Avogadro Environmental Corporation in Pennsylvania in the amount of $29,400. Mr. Thomas stated that this company did the emissions testing in 2008 and did a very good job. He acknowledged that Authority staff is hoping to begin testing in October and complete this project by the end of the year.

Mr. Thomas recommended approval of the award of the contract for the 2011 Incinerator Emissions Testing to Avogadro Environmental Corporation in the amount of $29,400.

Motion by Doe to approve the award of the contract for the 2011 Incinerator Emissions Testing to Avogadro Environmental Corporation in the amount of $29,400. Support by Namatevs.

Gregory A. Peoples and Larry J. Doe commented on the fact that Michigan-based Bureau Veritas’s bid was only $100 higher than that of Avogadro Environmental Corporation and suggested it would be wise to award the bid to a Michigan company. Mr. Peoples added that the fact that Bureau Veritas has worked with YCUA more recently than the Pennsylvania company, which in his mind is further justification for awarding them the bid. Mark Namatevs concurred. J. Ray Scott indicated that he would like to have it added to the record that this approval is contingent upon no significant difference that tips the award in Avogadro Environmental Corporation’s favor.

Mr. Doe withdrew his previous motion to award the contract for the 2011 Incinerator Emissions Testing to Avogadro Environmental Corporation in the amount of $29,400.

Motion by Doe to approve the award of the contract for the 2011 Incinerator Emissions Testing to Bureau Veritas in the amount of $29,500. Support by Namatevs. In favor: All. Opposed: None. (Motion carried)

C. Request to Approve – 2011 Wastewater Treatment Plant Paving Improvements – T. Michael Jessee

Mr. Jessee advised the Board that YCUA has been looking into doing something with the paving in the parking lot. He indicated that this
project consists of all of the paving south of the filter building. Mr. Jessee explained that much of that pavement is original to the construction of the plant in 1980 – 1981.

He pointed out that the project was bid according to YCUA’s purchasing policy and eight bids were received. Mr. Jessee also explained that the low bid was from Asphalt Specialists, Inc. in Pontiac, Michigan in the amount of $236,457. He further advised that staff is also requesting a 6% contingency in the amount of $13,543 for a total project budget of $250,000.

Mr. Jessee stated that much of the pavement has been cold patched and is in very rough condition with some drainage issues near the maintenance gate that will require the installation of a new storm catch basin to be tied into the existing storm system.

Mr. Jessee recommended award of the contract for the 2011 Wastewater Treatment Plant Paving Improvements to Asphalt Specialists, Inc. in the about of $250,000.

Larry J. Doe inquired if a better price could have been obtained had the project been bid in conjunction with the road repairs done in the summer. Mr. Jessee responded that many of the larger contractors don’t want that type of work and that YCUA staff was concerned that, if this was tied in with a larger job, it would actually drive the price up.

Motion by Peoples to approve the 2011 Wastewater Treatment Plant Paving Improvements to Asphalt Specialists, Inc. in the about of $250,000. Support by Namatevs. In favor: All. Opposed: None. (Motion carried)

D. Request to Approve – OHM Engineering Services Proposal re: Catherine Street Interceptor Branch Modeling – T. Michael Jessee

Mr. Jessee advised the Board that this is part of the collection system in the City of Ypsilanti. He indicated that, during the last large rain event that involved approximately five inches of rain, YCUA discovered that there was an overflow occurring at the Michigan Avenue bridge just east of Huron Street. Mr. Jessee explained that the sanitary sewer was entering into storm sewer and being discharged into the river. He pointed out that the Authority did some investigation and opened a manhole at the intersection and discovered that the top of the sanitary main coming through a large vault had been broken so that when it became surcharged, it would automatically go into the storm system.

Mr. Jessee also explained that YCUA staff did not know this situation existed until this discovery was made. He further advised that the pipe cannot be repaired because it will surcharge and basements will be flooded all along Huron Street and also possibly parts of Michigan Avenue.
Mr. Jessee stated that OHM was asked to prepare a proposal for modeling and assist the Authority in coming up with a design for another relief sewer going down to the Huron River interceptor from the Catherine Street interceptor. He acknowledged that OHM responded with a proposal in the amount of $15,000.

Mr. Jessee confirmed that the proposal contains two additional options that OHM quoted. He explained that YCUA does not feel those options are necessary as most of the data was collected in 2006.

Mr. Jessee recommended approval of the OHM Engineering Services Proposal re: Catherine Street Interceptor Branch Modeling in the not-to-exceed amount of $15,000.

Larry J. Doe inquired as to whether this includes the area on Michigan Avenue leading up to the alley where the main was replaced a couple of years ago. Mr. Jessee responded that the water from Huron Street does not come down to that pipe but rather continues south down Huron to Catherine Street to the Huron River interceptor to Factory Street pump station.

J. Ray Scott inquired as to what YCUA’s liability is. Mr. Jessee responded that, because there are sanitary system overflows involved, that the state will eventually require the Authority to repair it and that YCUA could potentially be fined.

Motion by Peoples to approve the OHM Engineering Services Proposal re: Catherine Street Interceptor Branch Modeling in the not-to-exceed amount of $15,000. Support by Doe. In favor: All. Opposed: None. (Motion carried)

E. Request to Approve – Final Balancing Change Order No. 1 re: Ford Boulevard Water Main Improvements – T. Michael Jessee

Mr. Jessee reminded the Board that the Authority recently replaced the water main on Ford Blvd. He indicated that this is the final and only change order for the project.

Mr. Jessee explained that the change order is in the amount of $5,255.39 and reflects multiple items. He pointed out that one item involved some emergency sanitary work on the east side of Ford Blvd. due to a problem with a 10-inch sewer there, resulting in a cost of $5,732.04.

Mr. Jessee also explained that there were some items involving the fire station in the area, where two leads were found to be lacking shut-off valves, resulting in a cost of $2,600. He further advised that the contractor also ran into quite a bit of debris while doing the directional drilling and that they requested additional compensation for that in the amount of $2,800.
Mr. Jessee stated that this is well within the originally approved contingency of $27,000.

Mr. Jessee recommended approval of the Final Balancing Change Order No. 1 re: Ford Boulevard Water Main Improvements in the amount of $5,255.39.

Larry J. Doe inquired as to whether the contractor also did work for the township in that area. Matt Parks of OHM responded that that work was done after the fact and involved some storm sewer work.

Motion by Doe to approve the Final Balancing Change Order No. 1 re: Ford Boulevard Water Main Improvements in the amount of $5,255.39. Support by Namatevs. In favor: All. Opposed: None. (Motion carried)

F. Fund Balance Report - Larry R. Thomas

Mr. Thomas directed the Board’s attention to the Fund Balance Report for July 31, 2011. He then proceeded to give a detailed report of the information contained in the report and answered questions from the Board.

Informational only; no motion from the Board required.


Mr. Thomas directed the Board’s attention to the Financial Report – Authority Net Assets Report for July 31, 2011. He then proceeded to give a detailed report of the information contained in the report and answered questions from the Board.

Informational only; no motion from the Board required.


Mr. Thomas directed the Board’s attention to the Consumption Report. He then proceeded to give a detailed report of the information contained in the report and answered questions from the Board.

Informational only; no motion from the Board required.

I. Attorney’s Report – Thomas E. Daniels

There was no Attorney’s Report for the month.

J. Director’s Report - Larry R. Thomas

Mr. Thomas advised the Board that the meter change out program in the City of Ypsilanti has resulted in the upgrade of 575 OSRs to the new MXU radio-read units. He indicated that there are 93 left to replace and appointments are pending for 14 of those. Mark Namatevs inquired as to what is done when a property is vacant. Mr. Thomas responded that the meters in vacant properties are changed when a request comes in for new service.
Mr. Thomas explained that YCUA has tweaked its hiring process and distributed to the Board a document outlining the new procedure. He pointed out that the YCUA Personnel Committee has reviewed the same. Gregory A. Peoples interjected that the Personnel Committee is very pleased with the work that was done.

Informational only; no motion from the Board required.

4. OLD BUSINESS:

There was no old business for the month.

5. OTHER BUSINESS:

K. Capstone Turbine Recommendation – Mark Namatevs

Mr. Namatevs advised the Board that he received an email from Ypsilanti Mayor Paul Schreiber regarding an inquiry made by someone with the Ypsilanti Clean Energy coalition. He indicated that he would like it be a matter of record that YCUA has been made aware of this and will evaluate the same.

Mr. Namatevs explained that it was recommended that the Authority look into something called capstone turbines, which are roof-mounted turbines for heating and cooling, etc. He pointed out that, according to the individual making the suggestion, YCUA could recognize significant savings and that there may be federal monies available to purchase the equipment.

Mr. Namatevs also explained that the City of Sheboygan, Wisconsin installed these turbines and ran them off of the vented methane that is a byproduct of their treatment processes and reduced their heating bills to near nothing. He further advised that he is aware that YCUA doesn’t vent its methane so this probably is not a good fit for the Authority. Mr. Namatevs stated that he is bringing this to the Board as a matter of information and reiterated that he’d like it placed on the record as such.

Larry R. Thomas responded that YCUA will do its due diligence in examining the information.

Informational only; no motion from the Board required.

6. STATEMENTS AND CHECKS: Motion by Namatevs to pay the bills in the amount of $3,679,321.27. Support by Peoples. In favor: All. Opposed: None. (Motion carried)

7. PUBLIC COMMENTS: Pat Morris, Chief Steward of the AFSCME Union, advised the Board that he is concerned about the message that the YCUA Board is possibly sending in regards to agenda item B. He indicated that he understands the plight of Michigan businesses and supports awarding contracts to companies within the state but that, when the Board says, “it’s only $100”, it flies in the face of the fiscal responsibility that YCUA staff members are currently working so hard to maintain, especially when they are being
asked to limit spending in every way possible and make every penny count. Mr. Morris explained that, to these staff members, $100 matters.

Gregory A. Peoples responded that the income that will be provided to the Michigan business far outweighs the $100 expenditure. Larry J. Doe concurred and added that it is very possible that someone in the local community is an employee of the company involved and will also directly benefit from the Board’s decision.

J. Ray Scott added that the bidding process takes a look at the whole picture that includes the company’s reputation and work history with YCUA, not just the $100 difference. He added, however, that the Board stands corrected with regard to the wording “it’s only $100” and will guard against using that type of terminology in the future. Mr. Scott thanked Mr. Morris for bringing it to their attention.

8. **ADJOURNMENT:** Motion by Doe to adjourn the meeting at 9:39 a.m. Support by Namatevs. In favor: All. Opposed: None. (Motion carried)

Respectfully submitted,

MARK NAMATEVS, Vice-Chair
YCUA RESOLUTION NO. 11-6 ANNOUNCING
THE RETIREMENT OF GARY BONDIE AND
COMMENDING HIM FOR HIS SERVICE

Minutes of a regular meeting of the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, Michigan, held in the Authority, on the 23rd day of August 2011 at 9:00 o’clock a.m., Eastern Daylight Time.

PRESENT: Commissioners J. Ray Scott, Mark Namatevs, Larry J. Doe, and Gregory A. Peoples

ABSENT: Commissioners Deedra Climer Bass

The following preamble and resolution were offered by Commissioner Doe and supported by Commissioner Peoples.

WHEREAS, Gary Bondie, an employee of the Ypsilanti Community Utilities Authority, has completed twenty-eight (28) years of service to the Authority; and

WHEREAS, Gary Bondie has requested retirement as of October 1, 2011 and

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of the Ypsilanti Community Utilities Authority commends Gary Bondie for his accomplishments and years of service to the Authority and expresses its appreciation to him.

BE IT FURTHER RESOLVED THAT a suitably inscribed copy of this Resolution of Retirement be sent to Gary Bondie as an expression of the Board’s sincere appreciation for his years of service and the desire to convey its best wishes for good health and happiness in his retirement.

AYES: Commissioners J. Ray Scott, Mark Namatevs, Larry J. Doe, and Gregory A. Peoples

NAYS: Commissioners None.

RESOLUTION DECLARED ADOPTED.

MARK NAMATEVS, Vice Chair
I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, State of Michigan, at a regular meeting held on the 23rd day of August 2011 and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.

MARK NAMATEVS, Vice Chair