Members Present: Brenda L. Stumbo, Michael Bodary, Larry J. Doe, Keith P. Jason, and Jon R. Ichesco.

Members Absent: None.

1. CALL TO ORDER: Ms. Stumbo called the meeting to order at 4:00 p.m.

2. MINUTES OF THE PREVIOUS MEETING: Motion by Doe to receive and file the minutes of the February 25, 2015 meeting as presented. Support by Bodary. In favor: All. Opposed: None. (Motion carried.)

3. NEW BUSINESS:
   A. Informational Item - Retiree Drug Subsidy (RDS) Refund – Kimberly Robinson

   Ms. Robinson advised the Board that YCUA has received a Retiree Drug Subsidy (RDS) refund in the amount $30,647.17. She indicated that RDS is a program funded by the Centers for Medicare and Medicaid Services (CMS) that allows organizations that have an Employer Identification Number (EIN) to request tax-free subsidy for 65+ retiree prescription costs that were incurred in a plan year, as long as its prescription drug plan coverage is equal to or greater than the defined standard coverage under the Medicare Part D Prescription Drug Benefit. Ms. Robinson explained that the lengthy administrative process has been spearheaded by the human resources generalist, allowing YCUA to receive an average of about $30,000 annually. She pointed out that the Authority has contracted with Milliman for many years to provide the actuarial equivalence testing and to attest each year that YCUA’s prescription drug plan is greater than Medicare Part D.

   Informational only; no motion from the Board required.
B. Request to Approve –YCUA Resolution No. 15-1 Approving Contract re: 2015 Not-To-Exceed $450,000 YCUA Water System (City of Ypsilanti) DWRF Bond Sale for Michigan Avenue Water Main Improvements – Tom Colis and Scott D. Westover

Motion by Doe to approve YCUA Resolution No. 15-1 Approving Contract re: 2015 Not-To-Exceed $450,000 YCUA Water System (City of Ypsilanti) DWRF Bond Sale for Michigan Avenue Water Main Improvements. Support by Bodary.

Mr. Colis advised the Board that this is a contract between YCUA and the City of Ypsilanti wherein YCUA is the issuer of the bonds and the state is the purchaser. He indicated that the bonds are paid back over 20 years at 2.5%, which can adjust from year to year as part of the state program.

Mr. Colis explained that the contract was approved by City Council at their meeting on March 17th and this step is for YCUA to approve the contract. He pointed out that the resolution approving the issuance of the bonds will be presented at the next month’s meeting.

Mr. Colis also explained that there is a publication requirement for the city which provides for a 45-day referendum period allowing a petition to stop the bond issue if the requisite number of city electors so desire. He further advised that it is very rare that such a petition is filed, especially in a case like this where the improvements are clearly needed and there is such an attractive interest rate.

Mr. Bodary inquired as to whether the bond issue is on schedule and how things are looking. Mr. Colis responded that when bond issues are approved for funding by the state, they are placed on a milestone schedule with which the Authority is presently up-to-date. Mr. Colis added that this bond issue is part of the state’s third quarter financing and will close on June 25th. He acknowledged that, unlike other bond issues that have taken place in the past wherein the funds are drawn all at once and placed into a construction fund, these funds are only drawn as needed and interest and payments only apply to the funds that are actually drawn.

Ms. Stumbo commented that this work is much needed as there have been a lot of breaks in the area.

In favor: All. Opposed: None. (Motion carried)

C. Request to Approve - YCUA Resolution No. 15-2 re: Retirement for Linda J. Massengill – Jeff Castro

Motion by Doe to approve YCUA Resolution No. 15-2 re: Retirement for Linda J. Massengill. Support by Bodary.

Mr. Castro advised the Board that Linda Massengill is a laboratory industrial surveillance technician for the Authority and that she has
requested retirement as of April 24, 2015. He indicated that Ms. Massengill has been a valuable YCUA employee for 31 years and nine months and that her history, experience, and work ethic will be missed.

In favor: All. Opposed: None. (Motion carried)

D. Request to Approve - YCUA Resolution No. 15-3 re: Bank Signatory Update - Jeff Castro

Motion by Bodary to approve YCUA Resolution No. 15-3 re: Bank Signatory Update. Support by Ichesco. In favor: All. Opposed: None. (Motion carried)

E. Request to Approve – Purchase of a Schwing Auger and Hanger Bearing Assembly in the Amount of $32,643.99 (O & M Expense Account No. 901-550) – Kevin G. Dupuis

Motion by Doe to approve the Purchase of a Schwing Auger and Hanger Bearing Assembly in the Amount of $32,643.99 (O & M Expense Account No. 901-550). Support by Bodary.

Mr. Dupuis advised the Board that this is a repeat request for four units used for transferring wastewater product to the incinerator for truck loading. He indicated that, some years back, some corrections were made by putting in different sized bushings and braces purchased from a local tool shop, saving the Authority thousands of dollars. Mr. Dupuis explained that these corrections lasted a couple of years before one unit was recently replaced. He pointed out that a second unit is currently being requested because there are two more that are likely to need replacing in the near future.

In favor: All. Opposed: None. (Motion carried)

F. Request to Approve – Purchase of a South Golfside Pump Replacement in the Amount of $12,978 (O & M Expense Account No. 555-727) – Kevin G. Dupuis

Motion by Doe to approve the Purchase of a South Golfside Pump Replacement in the Amount of $12,978 (O & M Expense Account No. 555-727). Support by Ichesco.

Mr. Dupuis advised the Board that one of these pumps is presently being rebuilt after the motor went to ground and had to be rewound. He indicated that a new collar was ordered and, in the meantime, the other pumps were inspected when another collar was found to be in bad shape with cavitation that needs to be replaced at a cost of about $2,700 for the top of a motor that is missing a lug.

Mr. Dupuis explained that staff is requesting to purchase a full replacement rotating assembly with motor. He pointed out that, if the present equipment is maintained, the cost is $9,500 but with an added
amount of $12,900, a new motor can be purchased. Mr. Dupuis also explained that the difference is only $3,404.

Ms. Stumbo inquired as to whether there was a recent sewer main break at this pump station. Mr. Westover responded that a water main break took place the week previous at Washtenaw Avenue near Clark Road. Ms. Stumbo added that she thought that main was already replaced. Mr. Westover responded that the project went poorly and that staff had to abandon one of the two water mains that were intended to be pipe-burst.

Mr. Bodary inquired as to whether this is part of the metering inlet for Pittsfield Township. Mr. Westover responded that this is located about 100 – 200 feet downstream from one of the main meters on the project.

In favor: All. Opposed: None. (Motion carried)

G. Request to Approve - Authorization to Seek Proposals re: Natural Gas (O & M Expense Account No. 550-921) – Luther D. Blackburn

Motion by Bodary to provide Authorization to Seek Proposals re: Natural Gas (O & M Expense Account No. 550-921). Support by Ichesco.

Mr. Blackburn reminded the Board that they approved a similar request at the previous month’s meeting for the State Road facilities. He indicated that discussion took place subsequently and it was decided that it would be a better option economically to seek proposals to cover all of YCUA’s facilities including the pump and lift stations.

Mr. Bodary inquired as to how often these natural gas proposals are requested. Mr. Blackburn responded that this RFP includes a request for multiple-year proposals and that it will require some evaluation to determine whether the one-year or multiple-year pricing is more advantageous. He added the current supplier is recommending locking in three years after considering the natural gas market costs. Mr. Blackburn explained that YCUA took a considerable hit last year after being exposed to the market. Mr. Bodary interjected that the market could either go up or go down and that this is a roll of the dice. Mr. Blackburn responded that there are various components to the cost of the gas and getting it to the MichCon city gate, so just locking in those components is potentially very beneficial.

In favor: All. Opposed: None. (Motion carried)

H. Request to Approve – Award of Contract re: 2015 Road Repairs Phase 1 in the Amount of $121,260 with a Contingency of $8,740 for a Total Project Budget of $130,000 (O & M Expense Account No. 902-161) – Scott D. Westover

Motion by Doe to approve the Award of Contract re: 2015 Road Repairs Phase 1 in the Amount of $121,260 with a Contingency of $8,740 for a
Total Project Budget of $130,000 (O & M Expense Account No. 902-161). Support by Ichesco.

Mr. Westover advised the Board that Midwest Pavement Contracting was the low bidder and that when YCUA last worked with them in 2011, they did good work.

In favor: All. Opposed: None. (Motion carried)

I. Request to Approve – Authorization to Seek Construction Bids re: Michigan Avenue Water Main Replacement (DWRF Project Account No. 902-170) – Scott D. Westover

Motion by Doe to provide Authorization to Seek Construction Bids re: Michigan Avenue Water Main Replacement (DWRF Project Account No. 902-170). Support by Ichesco.

Mr. Westover advised the Board that this related to item 3.B.

In favor: All. Opposed: None. (Motion carried)

J. Request to Approve – Authorization to Seek Construction Engineering Proposal from OHM re: Michigan Avenue Water Main Replacement (DWRF Project Account No. 902-170) – Scott D. Westover

Motion by Bodary to provide Authorization to Seek Construction Engineering Proposal from OHM re: Michigan Avenue Water Main Replacement (DWRF Project Account No. 902-170). Support by Jason.

Ms. Stumbo inquired as to whether these construction engineering costs are a percentage of the total project amount. Mr. Westover responded that these costs aren’t set up as a percentage as would typically be done but rather, due to the complexity of this project, the amount was set as an assurance that the effort level from both the contractor and engineer will be higher than a typical project.

Mr. Bodary inquired as to whether this work will be in the roadway. Mr. Westover responded that the water main will be primarily located in the middle of the northernmost lane with a couple of deviations at Grove and Park Roads where some of the connection points move out a little farther toward the center line. He indicated that some of the work involving services and hydrants on the south side of the road will involve phased closures.

Mr. Ichesco inquired as to whether hydrants will be replaced on both sides of the road. Mr. Westover responded that the only one that will be replaced is the one on the south side.

In favor: All. Opposed: None. (Motion carried)
K. Request to Approve – Change Order No. 1 re: Wastewater Treatment Plant Grit Handling System Improvements in the Amount of $60,407.21 (SRF Project Account No. 902-165) – Scott D. Westover

Motion by Bodary to approve Change Order No. 1 re: Wastewater Treatment Plant Grit Handling System Improvements in the Amount of $60,407.21 (SRF Project Account No. 902-165). Support by Doe.

Mr. Westover advised the Board that two of the three items on the change order involve significant increases but that staff is of the opinion that these changes will benefit the Authority in the long run. He then outlined the changes at length.

In favor: All. Opposed: None. (Motion carried)

L. Fund Balance Report – Dwayne Harrigan

Informational only; no motion from the Board required.


Informational only; no motion from the Board required.


Informational only; no motion from the Board required.

O. Attorney’s Report – Thomas E. Daniels

Mr. Daniels was not present.

P. Environmental Report – Luther D. Blackburn

Mr. Blackburn advised the Board that not much has changed since the last report in January. He indicated that YCUA received its renewable operating permit as well as notification from MDEQ that they are presently adopting new air regulations that were not originally scheduled to go into effect until 2016. Mr. Blackburn explained that the state’s regulatory analyst was onsite a couple of weeks previous and assured YCUA staff that there would be no major changes that would affect the Authority. He pointed out that YCUA submitted its response to this announcement within the deadline on March 21st.

Ms. Stumbo inquired as to the progress being made on the incinerator repairs. Mr. Castro responded that the welding repairs are completed and that staff is presently doing some painting.

Kevin G. Dupuis then updated the Board on the incinerator repairs in greater detail. He indicated that he hopes to have the incinerator up and running again after Easter. Ms. Stumbo commented that this is way ahead of schedule. Mr. Dupuis thanked the Board for their support in getting the work done on a timely basis.
Ms. Stumbo inquired as to whether there is any word on when WTUA will begin sending its increased flow. Mr. Castro responded that they are still working on their pumps. He added that their contract addendum is still in the works as well.

Mr. Bodary inquired as to whether the trucking of solids can be suspended once the incinerator repairs are complete. Mr. Blackburn responded that he has already put the trucking company on notice that their services will most likely not be needed after Good Friday. Mr. Castro thanked staff, especially Kevin Dupuis, for their work with the contractors in getting the incinerator repaired so far ahead of schedule. Mr. Dupuis interjected that the next major project will be emissions testing, which they hope to have completed by the first week of April.

Q. Director’s Report - Jeff Castro

Mr. Castro advised the Board that YCUA lost 10% of its staff to retirements a couple of years back and that, with the retirement of Linda Massengill, the Authority is reminded of the value of each YCUA employee, particularly in terms of their historical knowledge of the Authority. He indicated that it is difficult to watch retirees leave and to see how it affects the remaining employees. Mr. Castro again commended Ms. Massengill for her service to YCUA.

4. OLD BUSINESS: There was no Old Business for the month.

5. OTHER BUSINESS: There was no Other Business for the month.

6. STATEMENTS AND CHECKS: Motion by Ichesco to approve the Statements and Checks. Support by Bodary. In favor: All. Opposed: None. (Motion carried)

7. PUBLIC COMMENTS: There were no Public Comments for the month.

8. ADJOURNMENT: Motion by Doe to adjourn the meeting at 4:32 p.m. Support by Ichesco. In favor: All. Opposed: None. (Motion carried)

Respectfully submitted,

JON R. ICHESCO, Secretary - Treasurer
YCUA RESOLUTION No. 15-1 APPROVING CONTRACT

Ypsilanti Community Utilities Authority
County of Washtenaw, Michigan

Minutes of a regular meeting of the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, Michigan, held in the Authority, on the 25th day of March, 2015, at 4:00 p.m., prevailing Eastern Time.

PRESENT: Commissioners Brenda L. Stumbo, Michael Bodary, Jon R. Ichesco, Larry J. Doe, and Keith P. Jason

ABSENT: Commissioners None.

The following preamble and resolution were offered by Commissioner Doe and supported by Commissioner Bodary.

WHEREAS, the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, Michigan, intends to authorize the issuance and sale of its 2015 Water Supply System Bonds (City of Ypsilanti) pursuant to Act 233, Public Acts of Michigan, 1955, as amended, in an amount of not to exceed Four Hundred Fifty Dollars ($450,000), for the purpose of defraying the cost of acquiring and constructing water system improvements, consisting of the replacement of existing water main on Michigan Avenue between Prospect Street and Park Street, including all necessary appurtenances and attachments thereto, to serve the City of Ypsilanti (the “City”); and

WHEREAS, a Contract has been prepared between the Authority and the City to provide for the financing of the cost of acquiring and constructing said improvements, which Contract has been reviewed by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Contract dated as of March 25, 2015 between the Authority and the City is hereby approved and the Chair and Secretary are each authorized to sign the same on behalf of the Authority.
2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution by and the same hereby are rescinded.

AYES: Commissioners Brenda L. Stumbo, Michael Bodary, Jon R. Ichesco,

Larry J. Doe, and Keith P. Jason

NAYS: Commissioners None.

RESOLUTION DECLARED ADOPTED.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, State of Michigan, at a regular meeting held on the 25th day of March, 2015 and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.

JON R. ICHESCO, Secretary - Treasurer

23987949.1/099369-00037
YCUA RESOLUTION NO. 15-2 ANNOUNCING
THE RETIREMENT OF LINDA J. MASSENGILL AND
COMMENDING HER FOR HER SERVICE

Minutes of a meeting of the Board of Commissioners of the Ypsilanti Community Utilities Authority,
County of Washtenaw, Michigan, held in the Authority, on the 25th day of March 2015 at 4:00 o’clock p.m.,
prevailing Eastern Time.

PRESENT: Commissioners Brenda L. Stumbo, Michael Bodary, Jon R. Ichesco,
Larry J. Doe, and Keith P. Jason

ABSENT: Commissioners None.

The following preamble and resolution were offered by Commissioner Doe and supported by
Commissioner Bodary.

WHEREAS, Linda J. Massengill, an employee of the Ypsilanti Community Utilities Authority, has
completed thirty-one (31) years and nine (9) months of service to the Authority; and

WHEREAS, Linda J. Massengill has requested retirement as of April 24, 2015.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of the Ypsilanti
Community Utilities Authority commends Linda J. Massengill for her accomplishments and years of service to
the Authority and expresses its appreciation to her.

BE IT FURTHER RESOLVED THAT a suitably inscribed copy of this Resolution of Retirement be sent
to Linda J. Massengill as an expression of the Board’s sincere appreciation for her years of service and the desire
to convey its best wishes for good health and happiness in her retirement.

AYES: Commissioners Brenda L. Stumbo, Michael Bodary, Jon R. Ichesco,
Larry J. Doe, and Keith P. Jason

NAYS: Commissioners None.

RESOLUTION DECLARED ADOPTED.

JON R. ICHESCO, Secretary - Treasurer
I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, State of Michigan, at a meeting held on the 25th day of March 2015 and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.

JON R. ICHESCO, Secretary - Treasurer
## SIGNATURE CARD

PNC Bank, National Association

**Date:** March 23, 2015

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Check appropriate box for federal tax Classification (required):

- [ ] Individual/sole proprietor
- [ ] C Corporation
- [ ] S Corporation
- [ ] Partnership
- [ ] Trust/estate
- [ ] Limited Liability Company. Enter the tax classification (C = C Corporation, S = S Corporation, P = Partnership)
- [x] Other (See IRS Instructions for Form W-9)

**COMPLETE EACH SECTION FOR ALL SIGNERS, INCLUDING THOSE USING FACSIMILE SIGNATURES:**

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By signing below, the depositor (1) acknowledges receipt of the Account Agreement for this account and, if applicable to this account, the funds availability policy, and the USA PATRIOT Act Notice; (2) agrees that such documents are part of the agreement with, and shall be legally binding on the depositor; (3) agrees that PNC will not monitor specifications requiring multiple signatures or dollar limitations on checks drawn on depositor’s accounts and that any such specifications are for depositor’s internal purposes, only; (4) confirms that the information on this signature card is correct; and (5) confirms that the persons whose signatures appear on this signature card as signers on this account are authorized signers in accordance with the depositor’s resolution and that the signatures appearing above are true specimens of the signatures of the persons listed above.

Certification of Owner:
Under penalties of perjury, I certify that:
(1) The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and (2) I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and (3) I am a U.S. person (including a U.S. resident alien), and (4) I am exempt for FATCA reporting.

If you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return, you must cross out item (2) in your certifications.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

**Authorized Signature**: [Signature]

**Certification**: JON R. ICHESCO, Secretary - Treasurer
Authorizes the use of the signature card.

Authorized representative per Part 3B of the PNC Master Resolution or as authorized by the Resolution on file with the Bank.

Revised 05/14