
Members Absent: None.

1. CALL TO ORDER: Ms. Stumbo called the meeting to order at 4:00 p.m.

2. MINUTES OF THE PREVIOUS MEETING: Motion by Doe to receive and file the minutes of the January 27, 2016 meeting as presented. Support by Bodary. In favor: All. Opposed: None. (Motion carried.)

3. NEW BUSINESS:

A. Request to Approve – Annual Officer and Committee Member Appointments – Jeff Castro

Mr. Castro advised the Board that February is the month that the officers and committee assignments are selected. He indicated that the existing appointments are in the Board’s materials for review and that any position can be changed at this time. Mr. Castro explained that if it is the Board’s preference to leave everything as is, there should be a motion to the affect.

Motion by Doe to approve the Annual Officer and Committee Member Appointments. Support by Bodary. In favor: All. Opposed: None. (Motion carried.)


Mr. Castro reminded the Board that the CAFR is a requirement of state statute. He indicated that the Finance Committee met to review the audit
and recommends approval. Mr. Castro explained that Mr. Mark Kettner was unable to attend due to inclement weather in his area of the state.

Dwayne Harrigan added that Mr. Kettner will attend the March meeting to review the audit but, in the meantime, the CAFR needs to be filed in order to meet the state’s deadline.

Ms. Stumbo inquired as to the percentage of funding for the pension. Mr. Harrigan responded that current funding is 65%. He then explained the impact that the new GASB standard will have on pension reporting going forward.

Motion by Doe to approve Comprehensive Annual Financial Report (CAFR) For Fiscal Year 2014 – 2015. Support by Bodary. In favor: All. Opposed: None. (Motion carried.)

C. Request to Approve – Award of Contract re: 2016 Road Repairs Phase 1 in the Amount of $132,857.50 (O & M Expense Account No. 902-161) – Scott D. Westover

Motion by Doe to approve the Award of Contract re: 2016 Road Repairs Phase 1 in the Amount of $132,857.50 (O & M Expense Account No. 902-161). Support by Ichescio.

Mr. Westover advised the Board that the low bidder is Midwest Pavement, who performed the Phase 1 repairs in 2015 as well as other past projects.

In favor: All. Opposed: None. (Motion carried.)

D. Request to Approve - Spicer Group Additional Engineering Proposal re: Tyler Pond Trestle Replacement in the Not-to-Exceed Amount of $55,000 (O & M Account No. 902-386) - Scott D. Westover

Motion by Bodary to approve the Spicer Group Additional Engineering Proposal re: Tyler Pond Trestle Replacement in the Not-to-Exceed Amount of $55,000 (O & M Account No. 902-386). Support by Doe.

Mr. Westover advised the Board that this proposal will allow YCUA to proceed with a re-bid of the project that was originally bid last July as well as an alternative design. He indicated that the existing project specs, which included replacement of the existing trestles and a draw-down of the impoundment of Tyler Pond, are not likely to be successfully re-bid. Mr. Westover explained that an alternative design to replace the trestles with a bridge that spans the existing impoundment is the more likely outcome. He pointed out that the concerns with the draw-down of the impoundment include timing issues as well as excessive cost.
Mr. Westover also explained that this project is already on borrowed time due to the fact that the temporary repairs to the trestle weren’t originally intended to be in place this long. The project was then discussed with the Board in more detail.

In favor: All. Opposed: None. (Motion carried.)

E. **Request to Approve - Martin Control Services, Inc. Contract Extension re: Metering for Wastewater Billing Data Collection and Analysis in the Not-to-Exceed Amount of $125,000 (Restricted Funds Account No. 902-164)** – Scott D. Westover

Motion by Bodary to approve the Martin Control Services, Inc. Contract Extension re: Metering for Wastewater Billing Data Collection and Analysis in the Not-to-Exceed Amount of $125,000 (Restricted Funds Account No. 902-164). Support by Jason.

Mr. Westover advised the Board that about 60% of this cost will be directly passed on to the contract communities for their share of the metering program.

Ms. Stumbo inquired as to whether Mr. Westover could provide a report on the projected cost savings resulting from the metering program at the next meeting. Mr. Westover responded affirmatively.

In favor: All. Opposed: None. (Motion carried.)

F. **Request to Approve – Change Order No. 1 re: 2015 Road Repairs Phase 2 in the Deduct Amount of $36,717.61 (O & M Expense Account No. 902-161)** – Scott D. Westover

Motion by Jason to approve Change Order No. 1 re: 2015 Road Repairs Phase 2 in the Deduct Amount of $36,717.61 (O & M Expense Account No. 902-161). Support by Ichesco.

Mr. Westover advised the Board that this change order balances the quantities in the original bid with the amounts actually installed.

In favor: All. Opposed: None. (Motion carried.)

G. **Request to Approve - Change Order No. 1 re: Big Four Pump Stations Heating and Ventilation Systems Improvements in the Deduct Amount of $44,387.08 (SRF Project Account No. 902-166)** – Scott D. Westover

Motion by Doe to approve Change Order No. 1 re: Big Four Pump Stations Heating and Ventilation Systems Improvements in the Deduct Amount of $44,387.08 (SRF Project Account No. 902-166). Support by Bodary.
Mr. Westover advised the Board that the odor control equipment was removed from the contract, resulting in the savings reflected in the change order.

Ms. Stumbo inquired as to why odor control would be eliminated. Mr. Westover responded that odor has never been an issue at this pump station, which has been online since 1982, so staff made the determination that it was an unnecessary expense. The issue was then discussed with the Board at length.

Ms. Stumbo asked that, in future, changes involving odor control be discussed with the Board before action is taken. Mr. Castro responded that he will take ownership and make sure that he communicates significant project changes to the Board in advance.

In favor: All. Opposed: None. (Motion carried.)

**H. Request to Approve – Change Order No. 1 re: Michigan Avenue Water Main Replacement in the Deduct Amount of $74,639.92 (DWRF Project Account No. 902-170)** – Scott D. Westover

Motion by Jason to approve Change Order No. 1 re: Michigan Avenue Water Main Replacement in the Deduct Amount of $74,639.92 (DWRF Project Account No. 902-170). Support by Bodary.

Mr. Westover advised the Board that this change order contains numerous items that went up and down. He indicated that some of the pavement items were removed because better prices were obtained through MDOT’s project. Mr. Westover explained that, as a result, YCUA will receive a bill from MDOT for about $18,000 that will decrease the savings in this change order to about $56,000.

Ms. Stumbo inquired as to whether the $18,000 to MDOT will be paid out of the SRF fund. Mr. Westover responded that it will not.

In favor: All. Opposed: None. (Motion carried.)

**I. Fund Balance Report** – Dwayne Harrigan

Informational only; no motion from the Board required.

**J. Financial Report – Authority Net Assets** – Dwayne Harrigan

Informational only; no motion from the Board required.

**K. Usage Report – Consumption Report** – Jeff Castro

Mr. Castro directed the Board’s attention to the Usage Report – Consumption Report. He then proceeded to give a detailed report of the information contained in the report and answered questions from the
L. **Attorney’s Report** – Thomas E. Daniels

There was no Attorney’s Report for the month.

M. **Director’s Report** - Jeff Castro

Mr. Castro advised the Board that, in partnership with the United Way and UAW Local 898, YCUA recently organized a bottled water drive from the employees to assist the residents of Flint. He indicated that employees from every department donated approximately 100 cases of water.

Mr. Harrigan advised that YCUA is currently refinancing a township bond issue that will save the Authority $40,000 per year over the next 15 years; $600,000 total.

Mr. Castro indicated that the emergency incinerator duct work repair has been completed by Holz in the amount of $197,000. Mr. Castro and Kevin Dupuis then provided the Board with an update on the repairs. The project was then discussed in detail.

Mr. Jason thanked Mr. Dupuis for the tour that he was invited to take of the incinerator. He indicated that it was an enlightening experience. Mr. Castro thanked Mr. Ichesco for taking the tour as well.

4. **OLD BUSINESS:** There was no Old Business for the month.

5. **OTHER BUSINESS:** There was no Other Business for the month.

6. **STATEMENTS AND CHECKS:** Motion by Ichesco to pay the bills in the amount of $2,965,417.94. Support by Bodary. In favor: All. Opposed: None. (Motion carried.)

7. **PUBLIC COMMENTS:** There were no Public Comments for the month.

8. **ADJOURNMENT:** Motion by Doe to adjourn the meeting at 4:44 p.m. Support by Bodary. In favor: All. Opposed: None. (Motion carried.)

Respectfully submitted,

JON R. ICHESCO, Secretary - Treasurer