
Members Absent: Mark Namatevs.

1. CALL TO ORDER: Mr. Scott called the meeting to order at 9:04 a.m.

2. MINUTES OF THE PREVIOUS MEETINGS: Motion by Peoples to receive and file the minutes of the December 21, 2010 meeting as presented. Support by Doe. In favor: All. Opposed: None. (Motion carried.)

3. NEW BUSINESS:

A. YCUA Resolution No. 11-1 re: Retirement for Michael Ball – Larry R. Thomas

Mr. Thomas advised the Board that Mike Ball has requested retirement as of January 28, 2011. He indicated that Mr. Ball has worked for the Authority for over 31 years, most recently as a water distribution operator. Mr. Thomas explained that this is the standard retirement resolution, which commends him for his service and wishes him the best in the future.

Mr. Thomas recommended approval of YCUA Resolution No. 11-1 re: Retirement for Michael Ball.

Motion by Peoples to approve YCUA Resolution No. 11-1 re: Retirement for Michael Ball. Support by Bass. In favor: All. Opposed: None. (Motion carried)

B. Tetra Tech Proposal re: Wastewater Treatment Plant Odor Control – T. Michael Jessee
Mr. Jessee reminded the Board that, for the last 18 months, YCUA has been conducting a pilot study on the odor control issues at hand. He indicated that this study has involved pulling the foul air from the solids processing equipment, the blending tanks, the belt press room, and the primary storage tanks and feeding it into two of the Authority’s aeration tanks.

Mr. Jessee explained that this program has proven to be very successful in treating the odors without the use of chemicals. He pointed out that, as a result, staff requested from Tetra Tech a proposal to proceed with the project, which will include preparation of the bidding documents and permit submittal for the State of Michigan. Mr. Jessee also explained that Tetra Tech responded with a cost of $25,000.

Mr. Doe inquired as to what the final cost will be to roll this over. Mr. Jessee responded that he has looked into that but does not have a solid figure at this time. He further advised that he would estimate the work to be in the range of $700,000 to $800,000. Mr. Jessee stated that the total project will include the large pipe to take all of the odorous air from the solids processing to the blower building. He acknowledged that, from there, it will be put into one of the larger blowers that provide the air for the aeration tanks.

Mr. Jessee confirmed that there will also be an auxiliary air system for putting air into the clear wells to be used for backwashing the filters on the east side of the tertiary building and in the primary and final clarifiers. He explained that odorous air cannot go into those areas because of the biological treatment taking place there and because the tanks that are offline in that area are used to keep the bottom three feet of the water from freezing.

Mr. Doe inquired as to how much YCUA received in the settlement for the failed odor control equipment. Thomas E. Daniels responded that the lawsuit settlement was in the amount of $735,000 less legal fees.

Mr. Jessee recommended approval of Tetra Tech Proposal re: Wastewater Treatment Plant Odor Control in the amount of $25,000.

Motion by Doe to approve the Tetra Tech Proposal re: Wastewater Treatment Plant Odor Control in the amount of $25,000. Support by Peoples. In favor: All. Opposed: None. (Motion carried)

C. **OHM Proposal re: Holmes Road Water Main Replacement Phase III**  
– T. Michael Jessee

Mr. Jessee advised the Board that the Authority is preparing to move into Phase III of the Holmes Road water main replacement. He indicated that,
to date, the water main has been replaced from Prospect to Spencer Lane. Mr. Jessee explained that phase III will replace the section from Spencer Lane to Michigan Avenue. He pointed out that the project will be completed in conjunction with the Washtenaw County Road Commission as other projects have in the past.

Mr. Jessee also explained that a proposal was requested from OHM for the construction engineering services for this phase of the project. He further advised that this will involve dealing with the contractor on a daily basis, keeping track of the contractor’s pay estimates, etc.

Mr. Jessee stated that OHM submitted a proposal in the not-to-exceed amount of $119,800.

Mr. Jessee recommended approval of OHM Proposal re: Holmes Road Water Main Replacement Phase III in the not-to-exceed amount of $119,800.

Motion by Doe to approve the OHM Proposal re: Holmes Road Water Main Replacement Phase III in the not-to-exceed amount of $119,800. Support by Bass. In favor: All. Opposed: None. (Motion carried)

D. Washtenaw County Road Commission Agreement re: Holmes Road Water Main Replacement Phase III – T. Michael Jessee

Mr. Jessee advised the Board that YCUA is currently in conversations with the Washtenaw County Road Commission on the final agreement for this project. He indicated that Mr. Daniels will be involved with the finalizing of that agreement. Mr. Jessee explained that he estimates the project to run at $885,000, which includes $750,000 for the construction, a 10% contingency of $75,000, and $65,000 for the road commission administration costs. He pointed out that the agreement has not been finalized but that staff is requesting the Board’s approval to enter into it once Mr. Daniels, Scott Westover, and the road commission are able to do so.

Mr. Jessee recommended approval of Washtenaw County Road Commission Agreement re: Holmes Road Water Main Replacement Phase III in the amount of $885,000, contingent upon approval of language by Mr. Daniels.

Motion by Peoples to approve the Washtenaw County Road Commission Agreement re: Holmes Road Water Main Replacement Phase III in the amount of $885,000, contingent upon approval of language by Mr. Daniels. Support by Bass. In favor: All. Opposed: None. (Motion carried)
E. Change Order No. 1 re: Washtenaw Avenue Rear Yard Sanitary Sewer Repair – T. Michael Jessee

Mr. Jessee reminded the Board that the Board previously approved a $150,000 project on Courtland to deal with the backyard sanitaries. He indicated that this project has been completed, but that the vendor’s contract was modified.

Mr. Jessee explained that, after the vendor came onsite, more investigation was done and it was discovered that not all of the sewer main needed to be replaced. He pointed out that only 75 feet was replaced, which lowered the price from $142,000 to $72,000. Mr. Jessee also explained that this change order reflects a decrease in the contract amount in the amount of $70,130.46. He further advised that the contractor has completed the work and now Insituform will come in and line the complete pipe.

Mr. Jessee recommended approval of Change Order No. 1 re: Washtenaw Avenue Rear Yard Sanitary Sewer Repair in the deduct amount of $70,130.46.

Motion by Bass to approve the Change Order No. 1 re: Washtenaw Avenue Rear Yard Sanitary Sewer Repair in the deduct amount of $70,130.46. Support by Peoples. In favor: All. Opposed: None. (Motion carried)

F. Fund Balance Report - Larry R. Thomas

Mr. Thomas directed the Board’s attention to the Fund Balance Report for December 31, 2010. He then proceeded to give a detailed report of the information contained in the report and answered questions from the Board.

Informational only; no motion from the Board required.


Mr. Thomas directed the Board’s attention to the Financial Report – Authority Net Assets Report for December 31, 2010. He then proceeded to give a detailed report of the information contained in the report and answered questions from the Board.

Informational only; no motion from the Board required.


Mr. Thomas directed the Board’s attention to the Consumption Report. He then proceeded to give a detailed report of the information contained in the report and answered questions from the Board.
Informational only; no motion from the Board required.

I. Attorney’s Report – Thomas E. Daniels
There was no Attorney’s Report for the month.

J. Director’s Report - Larry R. Thomas
There was no Director’s Report for the month.

4. OLD BUSINESS:

K. Request to Approve - Purchase of Sanitary Pump Station Systems – T. Michael Jessee

Motion by Doe to remove the Purchase of the Sanitary Pump Station Systems item from the table. Support by Bass. In favor: All. Opposed: None. (Motion carried)

Mr. Jessee reminded the Board that this item has been discussed on numerous occasions. He indicated that Mr. Daniels was able to verify that the financial company does have a controlling interest in the transaction and that all of those details have been well documented.

Mr. Jessee explained that there was a request to take a look at all of the lots in the property and that there are some that are in back taxes.

Motion by Doe to approve the Purchase of the Sanitary Pump Station Systems. Support by Bass. In favor: All. Opposed: None. (Motion carried)

5. OTHER BUSINESS:

There was no other business for the month.

6. STATEMENTS AND CHECKS: Motion by Bass to pay the bills in the amount of $3,109,673.11. Support by Peoples. In favor: All. Opposed: None. (Motion carried)

7. PUBLIC COMMENTS:

Perry M. Thomas advised the Board that, each year, Eastern Michigan University presents the Martin Luther King, Jr. Humanitarian Award at the MLK Presidential Luncheon. He indicated that the award recognizes individuals from within the university and local community who exemplify the values and ideals of Dr. Martin Luther King, Jr.

Mr. Thomas explained that, for 2011, Eastern Michigan University awarded Mr. Gregory Peoples with the Dr. Martin Luther King, Jr. Humanitarian Award for the university and that the award for the community when to Mr. John Dingell. He expressed his congratulations to YCUA Board of Commissioners member Gregory A. Peoples for his honor.

His announcement met with applause and a standing ovation.
Larry J. Doe interjected that he was present at the award ceremony and indicated that Alice Peoples also deserves an award of some kind for her tremendous presentation.

8. **ADJOURNMENT:** Motion by Doe to adjourn the meeting at 9:21 a.m. Support by Bass. In favor: All, Opposed: None. (Motion carried)

Respectfully submitted,

[Signature]

DEEDRA CLIMER BASS, Secretary - Treasurer
Minutes of a regular meeting of the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, Michigan, held in the Authority, on the 25th day of January 2011 at 9:00 o’clock a.m., Eastern Standard Time.

PRESENT: Commissioners J. Ray Scott, Deedra Climer Bass, Larry J. Doe, and Gregory A. Peoples

ABSENT: Commissioners Mark Namatevs

The following preamble and resolution were offered by Commissioner Peoples and supported by Commissioner Doe.

WHEREAS, Michael Ball, an employee of the Ypsilanti Community Utilities Authority, has completed thirty-one years and three months (31 years, 3 months) of service to the Authority; and

WHEREAS, Michael Ball has requested retirement as of January 28, 2011 and

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of the Ypsilanti Community Utilities Authority commends Michael Ball for his accomplishments and years of service to the Authority and expresses its appreciation to him.

BE IT FURTHER RESOLVED THAT a suitably inscribed copy of this Resolution of Retirement be sent to Michael Ball as an expression of the Board’s sincere appreciation for his years of service and the desire to convey its best wishes for good health and happiness in his retirement.

AYES: Commissioners J. Ray Scott, Deedra Climer Bass, Larry J. Doe, and Gregory A. Peoples

NAYS: Commissioners

RESOLUTION DECLARED ADOPTED.

DEEDRA CLIMER BASS, Secretary - Treasurer
I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, State of Michigan, at a regular meeting held on the 25\textsuperscript{th} day of January 2011 and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.

DEEDRA CLIMER BASS, Secretary - Treasurer