Members Present: Larry J. Doe, Edward B. Koryzno, Jr., Mark Namatevs, Philip W. Wagner, and J. Ray Scott.

Members Absent: None

1. CALL TO ORDER: Doe called the meeting to order at 3:01 p.m.

2. MINUTES OF THE PREVIOUS MEETING: Motion by Wagner to receive and file the minutes of the December 21, 2004 meeting. Support by Scott. In favor: All. Opposed: None. (Motion carried.)

3. NEW BUSINESS:

A. Request to Approve - Resolution No. 05-1 re: Retirement for Bobbie Kay - Larry R. Thomas

Mr. Thomas advised the Board that Bobbie Kay, who has been a YCUA employee for 29 years, has retired as of January 14, 2005. Enclosed is a resolution commending her for her service. He indicated that the Board typically approves such a resolution for each retiring employee.

Mr. Thomas recommended approval of Resolution No. 05-1 re: Retirement for Bobbie Kay.

Motion by Koryzno to accept Mr. Thomas’s recommendation to approve Resolution No. 05-1 re: Retirement for Bobbie Kay. Support by Wagner. In favor: All. Opposed: None. (Motion carried)
B. Request to Approve - Resolution No. 05-2 re: Retirement for Renee Courte – Larry R. Thomas

Mr. Thomas advised the Board that Renee Courte, who has been a YCUA employee for 31 years, will retire as of February 22, 2005. Enclosed is a resolution commending her for her service. He indicated that the Board typically approves such a resolution for each retiring employee.

Mr. Thomas recommended approval of Resolution No. 05-2 re: Retirement for Renee Courte.

Motion by Koryzno to accept Mr. Thomas’s recommendation to approve Resolution No. 05-2 re: Retirement for Renee Courte. Support by Wagner. In favor: All. Opposed: None. (Motion carried)

C. Request to Approve - Resolution No. 05-3 re: Retirement for Tom Smith - Larry R. Thomas

Mr. Thomas advised the Board that Tom Smith, who has been a YCUA employee for 23 years, will retire as of February 28, 2005. Enclosed is a resolution commending him for his service. He indicated that the Board typically approves such a resolution for each retiring employee.

Mr. Thomas recommended approval of Resolution No. 05-3 re: Retirement for Tom Smith.

Motion by Wagner to accept Mr. Thomas’s recommendation to approve Resolution No. 05-3 re: Retirement for Tom Smith. Support by Scott. In favor: All. Opposed: None. (Motion carried)


Mr. Thomas advised the Board that Mark Kettner of Rehmann Robson has prepared the Authority’s audited financial statement. Mr. Kettner then took the podium and gave a detailed report on the audit and responded to questions posed by the Board.


Motion by Wagner to accept Mr. Thomas’s recommendation to approve the Financial Statement for Fiscal Year 2003 – 2004. Support by Scott. In favor: All. Opposed: None. (Motion carried)
E. Request for 120-Day Extension - Resolution 04-7 - Larry R. Thomas

Mr. Thomas reminded the Board that, in May of 2004, YCUA originally entered into an agreement with York Township regarding YCUA’s interest to potentially extend water and wastewater services to a site in York Township, at the present time belonging to the State of Michigan. He indicated that the Authority extended this resolution in September due to slower than expected progress being made with the developer of the property. Mr. Thomas also explained that York Township has requested an additional extension, as the sale of the property by the State is being questioned. He pointed out that approval of this item would simply extend the Resolution of Interest an additional 120 days. Mr. Thomas explained that YCUA and York Township continue to have interest in having YCUA provide service to this property but that legal issues have slowed the transfer of the property.

Mr. Thomas recommended approval of the request for a 120-Day Extension of Resolution 04-7.

Motion by Namatevs to accept Mr. Thomas’s recommendation to approve the request for a 120-Day Extension of Resolution 04-7. Support by Wagner. In favor: All. Opposed: None. (Motion carried)

F. Request to Approve – Snow Road Land Purchase - Larry R. Thomas

Mr. Thomas advised the Board that YCUA has recently learned that a parcel of land to the south of our Snow Road pumping station is in the process of being foreclosed on by the county due to lack of taxes. He indicated that YCUA has been in contact with the owner, who has indicated a willingness to sign a Quit Claim Deed for the property for the payment of the taxes. Mr. Thomas also explained that, because of the location of this parcel and the fact that YCUA may, in the future, need to improve the pump station at Snow Road, he recommends purchasing this property. He pointed out that this property is available for purchase for simply the cost of paying the back taxes in the amount of $5,081.35. Mr. Thomas explained that, presently, this is not a budgeted item, however, this can be purchased from the O & M Budget.
Mr. Thomas recommended approval of the Snow Road land purchase.

Motion by Koryzno to accept Mr. Thomas’s recommendation to approve the Snow Road land purchase. Support by Wagner. In favor: All. Opposed: None. (Motion carried)

G. Teamster Contract Negotiations - Larry R. Thomas

Mr. Thomas reminded the Board that, in 2003, both of YCUA’s unions agreed to a wage freeze and two-year contract extension because of our financial situation at that time. He indicated that there is language in the agreement calling for a reopening of contracts in January of 2005 for the purpose of a wage adjustment only. Mr. Thomas also explained that YCUA management has met with both unions and signed a tentative agreement with the Teamsters union. He pointed out that the tentative agreement calls for a 2% in wages retroactive to September 1, 2004. Mr. Thomas explained that the financial position of the Authority has improved from the spring of 2003 such that a wage increase of 2% is justifiable. He further advised that the present budget includes a wage increase of 2%.

Mr. Thomas recommended approval of the Teamster contract negotiations.

Motion by Koryzno to accept Mr. Thomas’s recommendation to approve the Teamster contract negotiations. Support by Wagner. In favor: All. Opposed: None. (Motion carried)


Mr. Jessee advised the Board that, with regard to Item E, York Township has asked for a water capacity analysis of YCUA’s distribution system to deliver water to their Township. He indicated that the analysis will evaluate capacity beyond simply delivering water to the old State Hospital property but to additional areas in York Township as well. Mr. Jessee also explained that YCUA received a proposal from OHM for the evaluation at a lump sum cost of $12,000. He pointed out that such an evaluation needs to be done to determine if any improvements in the YCUA infrastructure to deliver the water to York Township as requested. Mr. Jessee explained that York Township officials have verbally stated that they will reimburse YCUA for the cost of this study but
that action will not be taken on the reimbursement authorization until after the Board meeting.

Mr. Jessee recommended approval of the OHM Proposal for York Township Water Evaluation.

Motion by Koryzno to accept Mr. Jessee’s recommendation to approve the OHM Proposal for York Township Water Evaluation. Support by Namatevs. In favor: All. Opposed: None. (Motion carried)

I. Request to Approve – Tetra Tech Proposal for York Township Sewer Evaluation - T. Michael Jessee

Mr. Jessee advised the Board that, with regard to Item E, York Township has asked for a wastewater capacity analysis of YCUA’s wastewater system to collect and treat sewage from their Township. He indicated that the analysis will evaluate capacity beyond simply collecting sewage from the old State Hospital property but to additional areas in York Township as well. Mr. Jessee also explained that YCUA received a proposal from Tetra Tech for the evaluation at a lump sum cost of $12,500. He pointed out that such an evaluation needs to be done to determine if any improvements in the YCUA infrastructure to collect and treat sewage from York Township as requested. Mr. Jessee explained that York Township officials have verbally stated that they will reimburse YCUA for the cost of this study but that action will not be taken on the reimbursement until after the Board meeting.

Mr. Jessee recommended approval of the Tetra Tech Proposal for York Township Sewer Evaluation.

Motion by Koryzno to accept Mr. Jessee’s recommendation to approve the Tetra Tech Proposal for York Township Sewer Evaluation. Support by Namatevs. In favor: All. Opposed: None. (Motion carried)

J. Request to Approve – Trailer and Vehicle Purchase - T. Michael Jessee

Mr. Jessee addressed the Board and informed them that staff was rejecting bids and, in the process, rebidding this purchase due to timing issues so that all potential bidders have a full ten days to prepare proposals.

K. First Quarterly Production Report - T. Michael Jessee
Mr. Jessee directed the Board’s attention to the First Quarterly Production Report, detailing the summary for the production of each operational department. He indicated that the report covers the first quarter of the Authority’s fiscal year, which ends August 31, 2005. Mr. Jessee then proceeded to give a detailed report of the information contained in the report and answered questions from the Board, paraphrased as follows:

**Wastewater Treatment**

The Wastewater Treatment Plant staff is continuing to address the ever-changing operational conditions associated with the plant expansion. The expansion is on target for a substantial completion date of August of 2005, well before the original date of January of 2006. The wastewater staff is handling the shutdown request with efficient and effective operational decisions. The by-pass of the screening equipment is under way with minimal consequences to the wastewater plant. This is due to the operational staff’s ability to address the setting of the grit in the primary clarifiers. The operators clean the suction piping for one primary sludge pump once per shift. This allows for the suction piping of each pump to be cleaned once every other day.

Training is still a major concern for the wastewater management staff. The Foremen and Supervisor are working diligently to address all the new equipment that is coming on line. This requires the scheduling of training for all of the wastewater operators for all three shifts. The new equipment training has addressed the Vaughn and Wemco pumps this quarter. Additional training has addressed the Storm Water Pollution Prevention Plan, Spill Prevention Control and Counter Measures, and Extreme Cold Weather Management.

The Wastewater Treatment Plant treated 1,920,451,000 gallons for the first quarter, there were 1,933,433,000 treated in the first quarter of the fiscal year 2003/2004. This represents a decrease of 12,982,000 gallons or 0.67%. The treatment process produced 5,908.42 tons of sludge for the quarter; there were 6462.15 tons of sludge produced in the fiscal year 2003/2004. This represents a decrease of 553.73 tons or 8.56%.

The Wastewater Treatment Management Team continues to expend overtime funds for training, unexpected employee absences, necessarily scheduled projects, and emergency issues. A total of $14,514.45 has been incurred for the first quarter, this represents 7.78% of the $186,622.00 budgeted.
**Maintenance Department**

The Maintenance Department continues to face increasing workloads due to the wastewater plant expansion. In order to accommodate the construction activities there are numerous shut down requests that require implementation. This is being accomplished without an increase to the overtime budget. With the sludge being land filled it is necessary to load the trucks from the new sludge silos. Due to the height of the silos a sludge splashing issue arose. The Maintenance Department designed a curtain enclosure that would allow the trucks be filled without the operators being exposed to the splashing sludge.

The Maintenance Department, with the assistance of Utilities Instrumentation Services, has completed the installation of the Remote Transmitting Units (RTU) for the Water Distribution System. These devices allow for redundant communication between the Water Distribution Operators and the remote pumping and metering facilities. In the event that a telephone communication is disrupted, the RTU automatically goes on line to re-establish the lost communication.

The Maintenance Department completed 2,066 work orders during the first quarter, this is an increase of 382 work orders when compared to the 1,684 work orders for the first quarter of 2003/2004. This represents a healthy increase of 22.68%.

Overtime is monitored and used for emergencies and necessarily scheduled work during the off hours. The Maintenance Department has incurred $25,106.51 in overtime through the first quarter, this represents 13.96% of the $179,892 budgeted. The Management Team of the Maintenance Department, led by Mr. John Nowling, continues to increase productivity without increasing costs.

**Customer Service**

Customer Service has enjoyed a productive first quarter. The new civic programs are up and running which is having a positive effect on the ability to address the customers requests in a timely fashion. The customer service department continues to master the new software in an effective manner.

During the first quarter, the Customer Service department invoiced the amounts listed below:

- Utility Billing $4,298,015.48
- Contract Communities $4,093,188.89
Accounts Receivable $2,279,333.01

Reminder letters, for past due accounts, were issued to 6,457 customers. The invoiced amount totaled $1,262,039.90 in which $604,763.65 was received. There were 182 new accounts opened, 137 residential, 16 sprinkler, and 29 industrial.

The overtime is being monitored and is well within budget. The department incurred $1,492.43 in overtime expenditures, this represents 12.4% of the $12,034 budgeted.

Engineering Department

The Engineering Department has had a productive first quarter. With the addition of Sherri Barley, Administrative Assistant, Mr. Scott Westover has been able to address internal issues such as the Capacity Management Tracking System, the engineering of the West Michigan Avenue lift station improvements, and the permitting procedure for the by-pass piping provisions required in the District Compliance Agreement for our sanitary pumping facilities. Mr. Westover has also been instrumental in the engineering, estimation of the construction cost, and completion of the permitting application procedure for the water main replacement in the Downtown District Authority’s parking lots. Additionally, Mr. Westover has been investigating the possibility of double check valve installations on the water services for Eastern Michigan University. With the involvement of Mr. Westover, the estimated savings to the Authority is $20,000 on these projects.

During the first quarter, the Engineering Department has invoiced $13,411.60 for review fees associated with community development projects.

Service Center / Meter / Water Distribution

Mr. Henry Gerst accepted the position of Director of Service Operations during the month of September. Mr. Gerst has been employed for 17 years and is a valuable asset to the Authority. Since his acceptance of the Directors position, the Service Center continues to increase their production. Mr. Gerst leads with dedication and a commitment to the Authority to allow the Service Center to be the best it can be. Mr. Gerst manages the Service Center, Meter, and Water Distribution Divisions.

The Service Center Division has had a productive first quarter with 6,596 tasks completed and 238,778 feet of sanitary mains flushed. The reported production cannot be compared to the previous first quarter
due to the thoroughness of the report. The previous reports did not indicate staking requests, manhole inspections, and televising service inspections. The Service Center has incurred $46,649.15 in overtime expenditures. This represents 23.92% of the $195,045 budgeted.

The Water Distribution Division delivered 1,304,670,000 gallons of water during the first quarter. This is an increase of 108,796,024 gallons when compared to the first quarter of the fiscal year 2003/2004. There was an increase of 233,261,624 gallons delivered in the Township Division and a decrease of 114,465,600 gallons delivered in the City Division. This represents a 23.2% increase and a 49% decrease respectively and an increase of 9.1% overall. The Water Distribution Division has incurred $10,799.15 in overtime expenditures. This represents 12.85% of the $84,012 budgeted.

The Meter Division completed 2073 tasks in the first quarter. The production report included 24 training hours, 53.05 VXU hours (meter reading from truck) 54.5 hours working in shop, 112.68 hours repairing large meters and 59.76 hours on cross connection reports/inspections. The overtime for the meter division is being monitored and used for emergencies only. The meter division incurred $3,823.73 in overtime expenses during the first quarter. This represents 25.45% of the $15,022 budgeted. There were overtime expenses incurred due to the water main replacements within the city division. After hour calls were received reporting low water pressure or no water. It was found that screens, for meter protection, were plugged with debris and valves left closed by contractors.

**Compliance Department**

The Compliance Department, which is comprised of the Laboratory and the Industrial Pretreatment divisions, had a productive first quarter. The Laboratory employees performed 7866 analyses and completed three (3) Monthly Discharge Reports during the first quarter. Mr. Perry Thomas, Chief Compliance Officer, completed the final Administrative Consent Order report, District Compliance Agreement report. The Lower Rouge River Nutrient Assessment Study Report and a Golfside Interceptor Infiltration and Inflow Report were completed with the assistance of Tetra Tech.

The Industrial Pretreatment Division completed 8 Industrial Sampling events, 14 SIU inspections, reviewed 50 Self Monitoring Reports, Issued 11 Notice of Violation letters, and issued 9 permits. There was one Administrative Compliance Order and 5 Notice of Terminations issued. The Industrial Pretreatment Division has reach a new level
with the dedication of Mr. William Woodward. Mr. Woodward manages the program with an attention to detail that is proving to increase efficiency when evaluating the Significant Industrial Users.

The Overtime for the Compliance Department is included with the Wastewater Treatment Plant overtime monitoring.

State of the Authority

Ypsilanti Community Utilities Authority has improved operational performance in multiple areas. This is evident when reviewing the production reports. The overtime expenditures are within budget and are being managed well. It should be noted that the overtime budget was reduced by $178,621 in comparison to the previous fiscal year. The Authority has enjoyed an effective and efficient first quarter, I anticipate this to continue throughout the fiscal year. I am proud to report that the first quarter has been successful and I attribute this to the dedication of the employees of YCUA. Their thoroughness in attention to detail is the basis of the success that we all enjoy.

Informational only; no motion from the Board required.

L. Request to Approve – Tetra Tech Proposal for Engineering Services re: Manhole Repair/Replacement on Golfside Interceptor - T. Michael Jessee

Mr. Jessee reminded the Board that last year, YCUA relined a portion of the Golfside Interceptor, one of our major sewage transportation mains. He indicated that the project was very successful except for manhole 37A, located at the intersection of Michigan Avenue and Munger Road. Mr. Jessee also explained that our contractor at that time attempted to repair this manhole, but the results were not acceptable. He pointed out that the coating being applied would not adhere to the manhole due to the greater than expected hydrogen sulfide deterioration in the manhole. Mr. Jessee explained that the cost of the rehabilitation was deducted from that contract for a credit of $16,309. He further advised that the proposal is from Tetra Tech to evaluate the manhole, the construction cost and logistics of rehabilitation/repair procedures versus replacement of the manhole as well as to prepare contract documents and inspection services for the project. Mr. Jessee stated that it is in YCUA’s best interests to plan for the repair/replacement before it becomes an emergency. He acknowledged that this projected is budgeted for the current fiscal year.
Mr. Jessee recommended approval of the Tetra Tech Proposal for Engineering Services re: Manhole Repair/Replacement on Golfside Interceptor.

Motion by Scott to accept Mr. Jessee’s recommendation to approve the Tetra Tech Proposal for Engineering Services re: Manhole Repair/Replacement on Golfside Interceptor. Support by Wagner. In favor: All. Opposed: None. (Motion carried)

M. Request to Approve – Change Order No. 11 re: WWTP Expansion/Improvements Project - T. Michael Jessee

Mr. Jessee directed the Board’s attention to Change Order No. 11 as included in their packets. He indicated that this change order addresses all the various items dealing with the changes YCUA requested to the odor control equipment after the bid was awarded to Christman. Mr. Jessee also reminded the Board that staff learned of a new technology available and elected to replace what was originally bid in the contract (a biofilter) with air ionization equipment. He pointed out that there are various additions and subtractions to the original contract and that the bottom line is a deduction of $762,051. Mr. Jessee explained that YCUA staff feels that the air ionization equipment is a better product for odor control and more easily maintained that biofiltration. He further advised that this has a positive impact of $762,051 on the project.

Mr. Jessee recommended approval of Change Order No. 11 re: WWTP Expansion/Improvements Project.

Motion by Namatevs to accept Mr. Jessee’s recommendation to approve Change Order No. 11 re: WWTP Expansion/Improvements Project. Support by Koryzno. In favor: All. Opposed: None. (Motion carried)

N. Request to Approve – Change Order No. 12 re: WWTP Expansion/Improvements Project - T. Michael Jessee

Mr. Jessee directed the Board’s attention to Change Order No. 12 as included in their packets. He indicated that YCUA staff has reviewed the change order and is in agreement with the amounts negotiated. Mr. Jessee also explained that the change order covers several items that are detailed in his memo, to which he directed their attention. He pointed out that the change order results in an increase to the contract price in the amount of $251,457. Mr. Jessee explained that changes have been required from the original contract documents that require additional costs. He further
advised that there is sufficient contingency to cover this change order.

Mr. Jessee recommended approval of Change Order No. 12 re: WWTP Expansion/Improvements Project.

Motion by Wagner to accept Mr. Jessee’s recommendation to approve Change Order No. 12 re: WWTP Expansion/Improvements Project. Support by Scott. In favor: All. Opposed: None. (Motion carried)

O. **Fund Balance Report** - Larry R. Thomas

Mr. Thomas directed the Board’s attention to the Fund Balance Report. He then proceeded to give a detailed report of the information contained in the report and answered questions from the Board.

Informational only; no motion from the Board required.

P. **Financial Report – Authority Net Assets** - Larry R. Thomas

There was no Financial Report – Net Assets Report for the month.


Mr. Thomas directed the Board’s attention to the Usage Report – Consumption Report. He then proceeded to give a detailed report of the information contained in the report and answered questions from the Board.

Informational only; no motion from the Board required.

R. **Director’s Report** - Larry R. Thomas

Mr. Thomas advised the Board that approximately 50% of the Clark Road water main supplying Superior Township is within Ypsilanti Township. The water main lies within a few feet of the foundations of two homes. It is unclear as to who installed the original water main, Superior Township or Ypsilanti Township. In any event, staff believes YCUA has a potential liability if there is an issue with the main in the future. We have met with Superior Township and they are planning a replacement. As half the main lies in Ypsilanti Township, and because of our potential liability I recommend that YCUA pay 50% of the cost of this replacement. We will proceed in that direction unless the Board disagrees.

Informational only; no motion from the Board required.

4. **OLD BUSINESS:**
S. Request to Approve – Agreement to Provide Sanitary Sewer Service to Rawsonville Road Property - Larry R. Thomas

Larry J. Doe recommended leaving this item on table at the advice of YCUA attorney Tom Daniels.

5. OTHER BUSINESS:

T. Eastern Michigan University Student Center – T. Michael Jessee

Mr. Jessee advised the Board that EMU sits in the middle of the YCUA distribution system within the City and that they maintain their own water distribution system. He indicated that even though YCUA has eight leads going into EMU, the State of Michigan will not allow YCUA to use the university’s system to transport water from one side of the City to another.

Mr. Jessee stated that YCUA staff intends to propose cost sharing for this project with EMU wherein the $40,000 will be split equally. He added that the project satisfies the state and also relieves YCUA of a large portion of the financial liability for EMU’s cross connection system. He advised that currently YCUA is planning to install cross connection devices on every meter at the university, each of which will be routinely checked by Authority crews.

Edward B. Koryzno, Jr. inquired as to where the EMU meters are located. Mr. Jessee responded that the meters are presently located in the buildings themselves. Mr. Koryzno suggested that YCUA should explore the benefits of removing those meters and installing them at the eight connections in order reduce labor costs.

Mr. Jessee recommended approval of the request to install the Eastern Michigan University Student Center double check valve assembly in an amount not to exceed $19,120 as well as instituting a feasibility study regarding meters at the eight EMU leads.

Motion by Wagner to accept Mr. Jessee’s recommendation for approval of the request to install the Eastern Michigan University Student Center double check valve assembly in an amount not to exceed $19,120 as well as instituting a feasibility study regarding meters at the eight EMU leads. Support by Scott. In favor: All. Opposed: None. (Motion carried)

U. Finance Director Position - Edward B. Koryzno, Jr.

Mr. Koryzno addressed the assembly and stated that, in light of the
Motion by Koryzno to accept the recommendation to fill the position of Finance Director contingent upon it being done within the existing budget. Support by Wagner. In favor: All. Opposed: None. (Motion carried)

V. Funding of Retiree Health Care - Edward B. Koryzno, Jr.

Mr. Koryzno advised the Board that, on behalf of the Personnel Committee, he recommends that YCUA staff research the rising cost of retiree health care and come back with recommendations for the Board regarding the same.

Motion by Koryzno to accept the recommendation that YCUA staff research the rising cost of retiree health care and come back with recommendations for the Board regarding the same. Support by Wagner. In favor: All. Opposed: None. (Motion carried)

W. Staff Commendations – Philip W. Wagner

Mr. Wagner commented that, based on the data contained in the audit and the first quarterly report, the staff at YCUA is doing a tremendous job and that the sacrifices made from the top to the bottom over the last 12 to 18 months are paying off for everyone.

6. STATEMENTS AND CHECKS: Motion by Namatevs to pay the bills in the amount of $2,170,693.07 plus an addendum in the amount of $2,508,143.91. Support by Koryzno. In favor: All. Opposed: None. (Motion carried.)

7. PUBLIC COMMENTS:

There were no public comments for the month.

8. ADJOURNMENT: Motion by Wagner to adjourn the meeting at 4:45 p.m. Support by Scott. In favor: All. Opposed: None. (Motion carried)

Respectfully submitted,

MARK NAMATEVS, Secretary/Treasurer
YCUA RESOLUTION NO. 05-1 ANNOUNCING
THE RETIREMENT OF BOBBIE KAY AND
COMMENDING HER FOR HER SERVICE

Minutes of a regular meeting of the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, Michigan, held in the Authority, on the 25th day of January 2005 at 3:00 o’clock p.m., Eastern Standard Time.

PRESENT: Commissioners Larry J. Doe, Edward B. Koryzno, Jr., Mark Namatevs

Philip W. Wagner, and J. Ray Scott

ABSENT: Commissioners None.

The following preamble and resolution were offered by Vice-Chair Koryzno and supported by Commissioner Wagner:

WHEREAS, Bobbie Kay, an employee of the Ypsilanti Community Utilities Authority, has completed nearly thirty (30) years of service to the Authority; and

WHEREAS, Bobbie Kay has requested retirement as of January 14, 2005, and

WHEREAS, Bobbie Kay demonstrated probity, loyalty, dependability, and dedication to this employment; and

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of the Ypsilanti Community Utilities Authority commends Bobbie Kay for her accomplishments and years of service to the Authority and expresses its appreciation to her.

BE IT FURTHER RESOLVED THAT a suitably inscribed copy of this Resolution of Retirement be sent to Bobbie Kay as an expression of the Board’s sincere appreciation for her years of service and the desire to convey its best wishes for good health and happiness in her retirement.

AYES: Commissioners Larry J. Doe, Edward B. Koryzno, Jr., Mark Namatevs,

Philip W. Wagner, and J. Ray Scott

NAYS: Commissioners None.

RESOLUTION DECLARED ADOPTED.

MARK NAMATEVS, Secretary/Treasurer
I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, State of Michigan, at a regular meeting held on the 25th day of January 2005 and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.

MARK NAMATEVS, Secretary/Treasurer
Minutes of a regular meeting of the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, Michigan, held in the Authority, on the 25th day of January 2005 at 3:00 o’clock p.m., Eastern Standard Time.

PRESENT: Commissioners Larry J. Doe, Edward B. Koryzno, Jr., Mark Namatevs

Philip W. Wagner, and J. Ray Scott

ABSENT: Commissioners None.

The following preamble and resolution were offered by Vice-Chair Koryzno and supported by Commissioner Wagner:

WHEREAS, Judith Renee Courte, an employee of the Ypsilanti Community Utilities Authority, has completed nearly thirty-one (31) years of service to the Authority; and

WHEREAS, Judith Renee Courte has requested retirement as of February 22, 2005, and

WHEREAS, Judith Renee Courte demonstrated probity, loyalty, dependability, and dedication to this employment; and

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of the Ypsilanti Community Utilities Authority commends Judith Renee Courte for her accomplishments and years of service to the Authority and expresses its appreciation to her.

BE IT FURTHER RESOLVED THAT a suitably inscribed copy of this Resolution of Retirement be sent to Judith Renee Courte as an expression of the Board’s sincere appreciation for her years of service and the desire to convey its best wishes for good health and happiness in her retirement.

AYES: Commissioners Larry J. Doe, Edward B. Koryzno, Jr., Mark Namatevs,

Philip W. Wagner, and J. Ray Scott

NAYS: Commissioners None.

RESOLUTION DECLARED ADOPTED.

MARK NAMATEVS, Secretary/Treasurer
I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, State of Michigan, at a regular meeting held on the 25th day of January 2005 and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.

MARK NAMATEVS, Secretary/Treasurer
YCUA RESOLUTION NO. 05-3 ANNOUNCING
THE RETIREMENT OF GRANVILLE THOMAS SMITH AND
COMMENDING HIM FOR HIS SERVICE

Minutes of a regular meeting of the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, Michigan, held in the Authority, on the 25th day of January 2005 at 3:00 o’clock p.m., Eastern Standard Time.

PRESENT: Commissioners

Larry J. Doe, Edward B. Koryzno, Jr., Mark Namatevs

Philip W. Wagner, and J. Ray Scott

ABSENT: Commissioners

None.

The following preamble and resolution were offered by Vice-Chair Koryzno and supported by Commissioner Scott:

WHEREAS, Granville Thomas Smith, an employee of the Ypsilanti Community Utilities Authority, has completed twenty-three (23) years of service to the Authority; and

WHEREAS, Granville Thomas Smith has requested retirement as of February 28, 2005, and

WHEREAS, Granville Thomas Smith demonstrated probity, loyalty, dependability, and dedication to this employment; and

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of the Ypsilanti Community Utilities Authority commends Granville Thomas Smith for his accomplishments and years of service to the Authority and expresses its appreciation to him.

BE IT FURTHER RESOLVED THAT a suitably inscribed copy of this Resolution of Retirement be sent to Granville Thomas Smith as an expression of the Board’s sincere appreciation for his years of service and the desire to convey its best wishes for good health and happiness in his retirement.

AYES: Commissioners

Larry J. Doe, Edward B. Koryzno, Jr., Mark Namatevs,

Philip W. Wagner, and J. Ray Scott

NAYS: Commissioners

None.

RESOLUTION DECLARED ADOPTED.

MARK NAMATEVS, Secretary/Treasurer
I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the Ypsilanti Community Utilities Authority, County of Washtenaw, State of Michigan, at a regular meeting held on the 25th day of January 2005 and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.

MARK NAMATEVS, Secretary/Treasurer